EDWARDSBURG VILLAGE COUNCIL MINUTES

September 24, 2018

The meeting of the Edwardsburg Village Council was called to order at 7:00 pm by President Scott Mackling, those in attendance were Paula Ralph (Clerk), Lisa Withers (Treasurer) and Trustees Jacque Tighe, Jim Meltinos, Laura Hughes and Suellen Hawks.
Absent: Dennis Peak and Terry Bidwell

Pledge of Allegiance:

Approval of Agenda: Motion made by Meltinos, seconded by Tighe to approve the agenda. All in favor. Motion carried

Public Comments: David Frazer was unhappy that the village mowed the street boulevard in front of his house. William Davis wanted to know the status of improving Gunn Park beach area. Cheryl White is concerned with excessive water in her yard. President Mackling said the village will look into it. ARI Energy & Lighting Consultants addressed the council in regards to upgrading street lights to LED. The village does not own the street lights.

County Commissioner Roseann Marchetti provided the board with topics of interest within the county. A complete transcript of the minutes can be found at www.casscountymi.org

- At the meeting of the BOC on Thursday, September 6, 2018, the Board approved a hot water boiler replacement for the jail kitchen, approved the payment of building cleaning invoice which we pay one a year to save 3%, received a grant for the emergency manager, approved a new member of the parks commission, Robert Parrish an Edwardsburg resident.
- At the September 20, 2018 Board of Commissioners meeting we had the annual presentation from Tom Green, our county veteran advisor. We also heard from Christian Lutes who is the interim director at the medical care facility. Appointments were made to the parks department and the community corrections board. On the Board's agenda are a wage and compensation study, improving and updating the county website and the possible sale of a parking lot on Broadway.

Approval of Minutes: Motion made by Tighe, seconded by Hughes to approve the minutes of the 8/20/18 Regular board meeting. All in favor. Motion carried.

Approval of Revenue/Expenditure Report: Motion made by Tighe, seconded by Hughes to approve the Revenue/Expenditure Report for the period of 04/01/18 to 7/31/18 as presented. All in favor. Motion carried.

Approval of Check Register Report: Motion made by Meltinos, seconded by Tighe to approve the Check Register Report checks #32500 - 32599. Roll call vote. All in favor. Motion carried.

Treasurer's Report: The August 2018 (unaudited) report indicated that for the month receipts totaled $85,454.02, and the status of the certificates of deposit and savings accounts. Treasurer Withers' presented information on fraud prevention services for the checking account. ACH Positive Pay is a service that requires permission to debit from an account. The service is $20.00 per month. Motion made by Tighe, supported by Hughes to approve ACH Positive Pay. Roll call vote. All in favor. Motion carried.

UNFINISHED BUSINESS

COMMITTEE REPORTS

Presidents Report: None

Cemetery Board: Met on September 11th. Hired Gary & Gail Levan as new sextons.

Enforcement Officer/Zoning Administrator: Mr. Krempec gave an update on current and previous violations, what has been done and what further action is being taken.

Building/Electrical/Plumbing/Mechanical Reports: Building Permits: 2 permits issued, $236.99 fees collected. Electrical Permits: 1 permit issued, $258.00 fees collected. Mechanical Permits: 1 permit issued, $210.00 fees collected.

Police Board: Representative Meltinos provided the statistics for the month of August 2018 within the village, they are as follows: Calls for Service totaled 212, total Traffic Crashes 9. Year-to-date figures, Calls for Service 1,362 and Traffic Crashes 76, with the remaining stats 0. A complete transcript of the police board minutes can be found at www.edwardsburg.net

Fire Board: None

Ambulance Board: Representative Hughes provided the Agency Activity Summary report for the month of August 2018. Total number of incidents was 98. Edwardsburg 12, Ontwa 57, Milton 2, Mason 1, Jefferson 2, Porter 2, Dowagiac 4, Niles Twp. 2, Cassopolis 3, Penn Twp. 1, Howard Twp. 1, City of Niles 5, and Bremen 6. A complete transcript of the ambulance board minutes can be found at www.edwardsburgambulance.org

Parks Administrator: None

Water Commissioner: Full system flush the week of September 24th. Motion made by Hughes, supported by Tighe to purchase a 3000wt inverter & cables for $400.00 (591-552-970). Roll call vote. All in favor. Motion carried.

Street Administrator: Police would like four weight limit signs for the village. Rich will get a dollar amount for next month's meeting.

Building & Grounds: Motion by Meltinos, supported by Hughes to pay 4T Door for repairs for $210.00 (101-266-930). Roll call vote. All in favor. Motion carried.

Equipment Supervisor: Motion by Meltinos, supported by Hughes to pay OBD Equipment $2,800.00 (641-850-970) for a new impeller, housing with protective liners installed for the leaf vac. Roll call vote. All in favor. Motion carried.

Recycling/Refuse Administrator: None

Planning Commission: Will meet on Tuesday, September 25th at 7:00 p.m.

Chamber of Commerce: Discovery Expo is Thursday, September 27th from 3:00 to 7:00 at the fire station. The annual Cookie Walk will be on Thursday, December 6th from 3:00 to 6:00.

NEW BUSINESS

Fall Clean Up: Motion by Meltinos, supported by Tighe to approve the use of village equipment and employees for fall clean up. All in favor. Motion carried.

Police Fines: The village is looking into the process of redirecting some of the fines collected by the police department on village streets to help pay for street repairs.

Trick-or-Treat Hours: Motion by Tighe, supported by Hughes to have Trick-or-Treat on Halloween, Wednesday, October 31st from 6:00 to 7:30. All in favor. Motion carried.

Adjournment: Motion made by Meltinos, seconded by Tighe to adjourn the regular meeting at 8:46 p.m. All in favor, Motion carried.

ANNOUNCEMENTS

- Chamber Discovery Expo, Thursday, September 27th from 3:00 – 7:00
- Ontwa Township Fall Clean-Up Dates, Friday, September 28th Noon to 4:00 and Saturday, September 29th 9:00 to Noon.

Respectfully submitted,

Paula S. Ralph, Clerk
Village of Edwardsburg