

EDWARDSBURG VILLAGE COUNCIL MINUTES

July 17, 2023

The meeting of the Edwardsburg Village Council was called to order at 7:00 pm by President Dennis Peak, those in attendance were Paula Ralph (Clerk), Sarah Overgaard (Treasurer) and Trustees Sam Garwood, Nancy Stoner, Terry Bidwell, Jay Penny, Laura Hughes and Kellen Van Hulle.

Approval of Agenda: Motion made by Bidwell, seconded by Hughes to approve the agenda as presented. All in favor. Motion carried.

Public Comments:

- Adam Rapp, manager of NOBO attended the meeting to request that under the Village of Edwardsburg Ordinance No. 2020-01, Section 9(a) Signs, that the word “cannabis” be allowed to be used on signage as it is not a slang term for marijuana. Village President said it is time to revisit the ordinance and amend as needed. A committee will be put together to accomplish the task.

Approval of Minutes: Motion made by Bidwell, seconded by Stoner to approve the minutes of the 06/19/2023 Regular Boad Meeting. All in favor. Motion carried.

Approval of Revenue/Expenditure Report: Motion made by Van Hulle, seconded by Bidwell to approve the Revenue/Expenditure Report for the period of 04/01/2023 to 06/30/2023 as presented. Roll call vote. All in favor. Motion carried.

Approval of Check Register Report: Motion made by Van Hulle, seconded by Bidwell to approve the Check Register Report checks #36935-37013, grand total of \$55,238.26. Roll call vote. All in favor. Motion carried.

Treasurer's Report: The June 2023 (unaudited) monthly receipts totaled \$102,205.33.

UNFINISHED BUSINESS

Property on M-62: Clerk Ralph spoke with Cass County Treasurer Hope Anderson regarding the property on M-62 going to tax sale. Anderson said, “There is no way to waive the past taxes. If it doesn’t sell in the first auction it will go to a 2nd auction that will start at \$100. If it does not sell at either auction, I could then deed it to you.” The Village Council has tabled the issue for now.

COMMITTEE REPORTS

Presidents Report: None

DPW Report: None

Cemetery Board: Motion made by Penny, supported by Van Hulle to pay Brown's Tree Service \$650.00 (101-276-818.100 and .200) to take down a dead tree and grind the stump in the cemetery. Roll call vote. All in favor. Motion carried.

Enforcement Officer/Zoning Administrator: Following up on blight letters.

Building/Electrical/Plumbing/Mechanical Reports: Building Permit: 3 permits issued; \$295.00 collected. Electrical Permits: 5 permits issued; \$804.00 collected.

Police Board: Police Chief Doug Westrick provided the statistics for the month of June 2023 within the village, they are as follows: Calls for Service totaled 244, total Traffic Crashes 3.

Ambulance Board: Ambulance Administrator Dennis Closson provided the Agency Activity Summary report for the month of June 2023. The total number of incidents was 124. Edwardsburg 28, Ontwa 46, Mason 1, Jefferson 7, Calvin 1, Porter 1, Dowagiac 10, Niles Twp. 2, Cassopolis 10, Howard Twp. 1, Niles City 9, Sturgis 1, Three Rivers 1, St Joe 3, and Watervliet 3.

Fire Board: None

Parks Administrator: None

Water Commissioner:

- Mike & Frank Williams, Peerless Midwest were happy to report that they have been given the go ahead from EGLE to start groundbreaking for the Iron Filtration Plant.
- Motion made by Penny, seconded by Hughes to approve the purchase of water meters from ETNA for \$2,335.00 (591-552-970). Roll call vote. All in favor. Motion carried.

Street Administrator: Motion made by Bidwell, supported by Hughes to pay Brown's Tree Service \$1,500.00 (202-448-818) to take down a tree and grind the stump on Church Street as part of a sidewalk project. Roll call vote. All in favor. Motion carried.

Building & Grounds: Motion made by Stoner, supported by Garwood to pay Arnt asphalt sealing \$4,640.00 (101-266-818) to clean and seal the municipal parking lot. Roll call vote. All in favor. Motion carried. Clerk Ralph is getting bids to replace the blinds in the office.

Equipment Supervisor: None

Recycling/Refuse Administrator: None

Planning Commission: None

Chamber of Commerce: None

NEW BUSINESS

Budget Amendments: Motion made by Bidwell, seconded by Stoner to approve the Budget Adjustments for Fiscal Year 2023-2024 dated July 17, 2023. Roll call vote. All in favor. Motion carried.

The Sri Chinmoy Oneness-Home Peace Run: The Village Council supports the run. Treasurer Overgaard will send out a press release.

Master Plan Open House: The Village Council picked three dates that will work best for a joint Master Plan meeting with the township, Thursday, September 7th, Thursday, October 12th or Thursday, October 19th.

ACH/EFT Bill Payments: Motion made by Van Hulle, supported by Garwood to allow the Clerk's office to pay bills via ACH/EFT. All in favor. Motion carried.

Adjournment: With no objection President Peak adjourned the meeting at 8:07.

ANNOUNCEMENTS:

- **Annual Audit the week of July 31st.**
- **Next board meeting will be on Monday, August 21, 2023, at 7:00 p.m.**

Respectfully submitted,

Paula S. Ralph, Clerk
Village of Edwardsburg