EDWARDSBURG VILLAGE COUNCIL MINUTES

July 19, 2021

The meeting of the Edwardsburg Village Council was called to order at 7:00 pm by President Dennis Peak, those in attendance were Paula Ralph (Clerk), Meryl Christensen (Treasurer) and Trustees Sam Garwood, Nancy Stoner, Terry Bidwell, Jay Penny, Laura Hughes and Kellen VanHulle.

Approval of Agenda: Motion made by Bidwell, seconded by Hughes to approve the agenda. All in favor. Motion carried.

Public Comments: Bob Durm – Cass County Transit Authority, was in attendance to introduce himself. County Commissioner Roseann Marchetti provided the board with topics of interest within the county. A complete transcript of the minutes can be found at www.casscountymi.org.

Approval of Minutes: Motion made by Bidwell, seconded by Stoner to approve the minutes of the 6/21/2021 Regular board meeting. All in favor. Motion carried.

Approval of Revenue/Expenditure Report: Motion made by VanHulle, seconded by Bidwell to approve the Revenue/Expenditure Report for the period of 04/01/2021 to 6/30/2021 as presented. All in favor. Motion carried.

Approval of Check Register Report: Motion made by VanHulle, seconded by Bidwell to approve the Check Register Report checks #34957-35028. Roll call vote. All in favor. Motion carried.

Treasurer's Report: The June 2021 (unaudited) report indicated that for the month receipts totaled $104,161.05, and the status of the certificates of deposit and savings accounts.

UNFINISHED BUSINESS

COMMITTEE REPORTS

Presidents Report: President Peak provided some preliminary information for the council to consider if moving forward with an iron filtration plant.

Invoices for Approval: Motion made by Hughes, supported by Bidwell to pay Kotz Sangster Wysocki P.C. $1,972.82.00 (101-104-826) for legal fees. Roll call vote. All in favor. Motion carried.

Cemetery Board: None

Enforcement Officer/Zoning Administrator: None

Building/Electrical/Plumbing/Mechanical Reports: Building Permits: 2 permits issued; $155.00 fees collected. Electrical Permits: 3 permits issued; $566.00 fees collected. Mechanical & Plumbing Permits: 3 permits issued; $646.00 issued.

Police Board: Police Chief Doug Westrick provided the statistics for the month of June 2021 within the village, they are as follows: Calls for Service totaled 190, total Traffic Crashes 4. A complete transcript of the police board minutes can be found at www.edwardsburg.net

Ambulance Board: Ambulance Administrator Dennis Closson provided the Agency Activity Summary report for the month of June 2021. Total number of incidents was 109. Edwardsburg 27, Ontwa 44, Milton 1, Mason 4, Jefferson 4, Calvin 2, Porter 2, Dowagiac 7, Cassopolis 4, Howard Twp. 1, Niles City 4, Buchanan 1, Three Rivers 2, St. Joseph 3, and Watervliet 3. A complete transcript of the ambulance board minutes can be found at www.edwardsburgambulance.org

Fire Board: None

Parks Administrator: Park Administrator Hughes and Clerk Ralph met with Andrea Stay, Grant Coordinator for the DNR to begin the process of applying for the DNR Passport Grant in April of 2022.

Water Commissioner: None

Street Administrator: Street Administrator Bidwell reported that the paving project on Elkhart Road should be completed this week.

Building & Grounds: None

Equipment Supervisor: Motion made by Bidwell, supported by Hughes to pay R& R Sharpening $275.00 (641-850-740) for new set of blades for the chipper. Roll call vote. All in favor. Motion carried.

Recycling/Refuse Administrator: None

Planning Commission: Will meet on Tuesday, July 27th.

Chamber of Commerce: Will meet on Wednesday, August 4th.

NEW BUSINESS

Recycling/Refuse Contract: Bid packets will be sent out to perspective companies. The Notice to Bid will be published in the South Bend Tribune. Sealed bids are due in the office by 4:00 p.m. on Wednesday, August 11th, will be opened on Thursday, August 12th at 4:00 p.m. and a recommendation presented to the Village Council at the Monday, August 16, 2021 Regular Council Meeting.

Adjournment: With no objection President Peak adjourned the meeting at 7:50.

ANNOUNCEMENTS:

- **Annual Audit August 9th – 11th.**
- **Next board meeting will be on Monday, August 16, 2021 at 7:00 p.m.**

Respectfully submitted,

Paula S. Ralph, Clerk
Village of Edwardsburg