EDWARDSBURG VILLAGE COUNCIL MINUTES

May 20, 2019

The meeting of the Edwardsburg Village Council was called to order at 7:00 pm by President Scott Mackling, those in attendance were Paula Ralph (Clerk), Lisa Withers (Treasurer) and Trustees Jacque Tighe, Dennis Peak, Terry Bidwell, Jay Penny, Laura Hughes, and Kellen VanHulle.

Pledge of Allegiance:

Approval of Agenda: Motion made by Tighe, seconded by Hughes to approve the agenda. All in favor. Motion carried.

Public Comments: Fire Chief Bruce Stack brought the new fire truck for the community to see and gave a brief presentation. County Commissioner Roseann Marchetti provided the board with topics of interest within the county. A complete transcript of the minutes can be found at www.casscountymi.org

Approval of Minutes: Motion made by Bidwell, seconded by Hughes to approve the minutes of the 4/15/19 Regular board meeting. All in favor. Motion carried.

Approval of Revenue/Expenditure Report: Motion made by Tighe, seconded by VanHulle to approve the Revenue/Expenditure Report for the period of 04/01/19 to 4/30/2019 as presented. All in favor. Motion carried.

Approval of Check Register Report: Motion made by Peak, seconded by Tighe to approve the Check Register Report checks #33122 - 33190. Roll call vote. All in favor. Motion carried.

Treasurer's Report: The April 2019 (unaudited) report indicated that for the month receipts totaled $57,203.64, and the status of the certificates of deposit and savings accounts. Due to the new BS&A tax software the treasurer's computer needs to be updated. With the recommendation of Kerry Collins, Cass County's Computer Technology Director, Lisa got 2 quotes for an OptiPlex 5060. Motion made by Tighe, seconded by Hughes to approve the purchase of a new computer, not to exceed, $1,100.00 for the treasurer. Roll call vote. All in favor. Motion carried.

Public Hearing Special Assessments: At 7:17 Trustee Bidwell made a motion to close the regular meeting and open the public hearing, supported by Trustee VanHulle. All in favor. Motion carried. Treasurer Withers listed one parcel and the amount that would be put on the tax rolls. The parcel owner was not in attendance. It was discussed that this particular bill was high

due to a broken water meter (due to neglect) that had to be replaced and was added to the customer's bill. At 7:25 Trustee Tighe made a motion to close the public hearing and return to the regular meeting, supported by Trustee Peak. All in favor. Motion carried. Motion made by Peak, supported by Hughes that if the customer pays the balance less the meter cost the Village will excuse the meter cost. Roll call vote. All in favor. Motion carried.

UNFINISHED BUSINESS

COMMITTEE REPORTS

Presidents Report: President Mackling would like to thank the Village residents for their support to pass the street millage that was on the May 7th ballot.

Cemetery Board: None

Enforcement Officer/Zoning Administrator: None

Building/Electrical/Plumbing/Mechanical Reports: None

Police Board: Representative VanHulle provided the statistics for the month of April 2019 within the village, they are as follows: Calls for Service totaled 199, total Traffic Crashes 2. A complete transcript of the police board minutes can be found at www.edwardsburg.net

Fire Board: None

Ambulance Board: Representative Hughes provided the Agency Activity Summary report for the month of March 2019. Total number of incidents was 78. Edwardsburg 15, Ontwa 36, Mason 1, Jefferson 2, Calvin 1, Niles Twp. 4, Cassopolis 2, City of Niles 11, Bremen 6. The month of April 2019. Total number of incidents was 49. Edwardsburg 10, Ontwa 15, Milton 1, Mason 1, Jefferson 5, Dowagiac 6, Niles Twp. 1, Cassopolis 1, Penn Twp. 1, City of Niles 5, Bremen 3. A complete transcript of the ambulance board minutes can be found at www.edwardsburgambulance.org

Parks Administrator: Representative Hughes reported that the residents of Pleasant Lake are concerned about the "foam" on the water. It was suggested that she contact the DNR and/or the DEQ.

Water Commissioner: Motion made by Tighe, seconded by Hughes to pay Printing Systems $423.28 (591-205-727) for utility billing cards. Roll call vote. All in favor. Motion carried. Motion made by Bidwell, seconded by Peak to approve not to exceed $3,500.00 (591-552-970) to relocate a hydrant. Roll call vote. All in favor. Motion carried.

Street Administrator: Motion made by Peak, seconded by Penny to pay Southwest Michigan Planning Commission $783.16 (202-463-818 & 203-463-818) for the Annual NPDES Stormwater Public Education Plan Implementation. Roll call vote. Tighe-yes, Peak-yes, Bidwell-no, Penny-yes, Hughes-yes, and VanHulle-no. Motion carried. Motion made by Bidwell, seconded by Peak to allow the Village DPW to pick up brush at Garver Lake from the clearing of a beaver dam. All in favor. Motion carried.

Building & Grounds: None

Equipment Supervisor: Gave an update on the tools Rich has purchased for the Village.

Recycling/Refuse Administrator: None

Planning Commission: There will be a Rezoning Public Hearing on Tuesday, May 28, 2019 at 7:00 p.m.

Chamber of Commerce: Paul Mayhew will be the speaker at the June 5th meeting.

NEW BUSINESS

Medical Marijuana: Chris Clabaugh spoke to the council about his interest in a medical marijuana dispensary in the Village.

Recreational Marijuana: Prosecutor Fitz, Sheriff Behnke and OTEPD Officer English spoke to the council in regards to recreational marijuana and encouraged the Village Council to adopt a resolution to "opt out" for the time being.

Truth In Taxation Public Hearing: Motion made by Peak, seconded by VanHulle to hold a Truth In Taxation Public Hearing on Tuesday, May 28, 2019 at 6:00 p.m. All in favor. Motion carried.

Resolution Number 19-05:

Village Of Edwardsburg

RESOLUTION NO. 19-05

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING THE PURCHASE OF 2 STEEL DOORS FOR THE EDWARDSBURG CEMETERY CHAPEL/MAINTENANCE BUILDING FUNDED BY THE MICHIGAN TOWNSHIP PARTICIPATING PLAN (PAR PLAN) RISK REDUCTION GRANT.

WHERAS, the Village of Edwardsburg is applying for $2,000.00 in funding through the Michigan Township Participating Plan (Par Plan) Risk Reduction Grant.

WHEREAS, the Michigan Township Participating Plan requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the Village has authorized Paula Ralph, Village Clerk, to act as agent on behalf of the Village to request the Michigan

Township Participating Plan (Par Plan) Risk Reduction Grant funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the Village attests to the existence of, and commits to, providing at least $200.00 toward the construction costs of the project(s), and all costs for design, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the Village commits to owning, operating, funding and implementing a maintenance program over the design life of the facilities constructed with the Michigan Township Participating Plan (Par Plan) Risk Reduction Grant funding.

ADOPTED THE 20TH DAY OF MAY, 2019

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Paula S. Ralph	Scott Mackling
Village Clerk	Village President

Motion made by Tighe, supported by Bidwell to adopt Resolution Number 19-05. All in favor. Motion carried.

Adjournment: Motion made by Tighe, seconded by Hughes to adjourn the regular meeting at 8:46 p.m. All in favor. Motion carried.

ANNOUNCEMENTS

- **Next board meeting will be on Monday, June 17, 2019 at 7:00 p.m.**
- **The office will be closed Friday, May 24th – Monday, May 27th.**
- **Memorial Day Parade – Monday, May 27th @ 11:00 am with festival following at Gunn Park.**

Respectfully submitted,

Paula S. Ralph, Clerk
Village of Edwardsburg