EDWARDSBURG VILLAGE COUNCIL MINUTES
January 17, 2022

The meeting of the Edwardsburg Village Council was called to order at 7:00 pm by President Dennis Peak, those in attendance were Paula Ralph (Clerk), Meryl Christensen (Treasurer) and Trustees Sam Garwood, Nancy Stoner, Terry Bidwell, Jay Penny, Laura Hughes and Kellen VanHulle.

Approval of Agenda: Motion made by Bidwell, seconded by Stoner to approve the agenda. All in favor. Motion carried.

Public Comments: Brian Lee, Section Street Apartments, attended the meeting to discuss the condition of the apartment complex, the management and what the Village may be able to do to help with the issues. Dawn Bolock, Village Zoning Administrator has been working on the issue and will continue to do so.

County Commissioner Roseann Marchetti provided the board with topics of interest within the county. A complete transcript of the minutes can be found at www.casscountymi.org.

Approval of Minutes: Motion made by Bidwell, seconded by Stoner to approve the minutes of the 12/20/2021 Regular board meeting. All in favor. Motion carried.

Approval of Revenue/Expenditure Report: Motion made by Penny, seconded by Bidwell to approve the Revenue/Expenditure Report for the period of 04/01/2021 to 12/31/2021 as presented. All in favor. Motion carried.

Approval of Check Register Report: Motion made by VanHulle, seconded by Penny to approve the Check Register Report checks #35393-35469. Roll call vote. All in favor. Motion carried.

Treasurer's Report: The December 2021 (unaudited) report indicated that for the month receipts totaled $84,968.36, and the status of the certificates of deposit and savings accounts.

UNFINISHED BUSINESS

COMMITTEE REPORTS

Presidents Report: None

DPW Report: There was a water issue on US 12 (12/29/2021) that effected the water service to Mayhew's Funeral Home. The Village of Cassopolis and Selge Construction assisted to fix the problem. Power issues at the well field have been resolved. The repaired booster pump is working as needed and we have received the new replacement pump for backup.

Invoices for Approval: Motion made by Bidwell, supported by VanHulle to pay Selge Construction $5,492.33 for water issue on 12/29/2021 (591-552-818). Roll call vote. All in favor. Motion carried.

Motion made by Bidwell, supported by Hughes to pay the Village of Cassopolis $614.92 for water issue on 12/29/2021 (591-552-818). Roll call vote. All in favor. Motion carried.

Motion made by Bidwell, supported by Garwood to put $3,000.00 in each employee's HSA in quarterly increments of $750.00. Roll call vote. All in favor. Motion carried.

Cemetery Board: None

Enforcement Officer/Zoning Administrator: The Village & Township will be looking at a golf cart resolution in the near future.

Building/Electrical/Plumbing/Mechanical Reports: Building Permits: 2 permits issued; $158.00 fees collected. Electrical Permits: 1 permit issues; $240.00 fees collected. Mechanical & Plumbing Permits: 3 permits issued; $605.00 fees collected.

Police Board: Police Chief Doug Westrick provided the statistics for December. A complete transcript of the police board minutes can be found at www.edwardsburg.net

Ambulance Board: The Village is looking for a Village resident to serve on the Ambulance Board. Anyone interested should contact the Village office. Ambulance Administrator Dennis Closson provided the Agency Activity Summary report for the month of December. A complete transcript of the ambulance board minutes can be found at www.edwardsburgambulance.org

Fire Board: None

Parks Administrator: Carmi Design Group presented a park plan to President Peak, Park Administrator Hughes and Clerk Ralph. It is still in preliminary stages and the group made suggestions so the plan has gone back to the drawing board. An updated sketch will be presented in a public meeting as soon as we have one.

Water Commissioner: DPW member Carroll Stone requested permission to attend the Joint Expo & Operators Day in Lansing on February 8th & 9th. The cost is $250.00 plus lodging for two nights and milage. He would also like to take Water Distribution S3 & S4 class on April 12th & 13th. The cost is $320.00 plus lodging for one night and milage. Following the class in April he will take the exam on May 4th. The cost is $70.00 plus milage. Motion made by VanHulle, supported by Bidwell to cover the costs of the fore mentioned Expo, class, exam, lodging and mileage (591-205-960). Roll call vote. All in favor. Motion carried.

Street Administrator: None

Building & Grounds: None

Equipment Supervisor: Motion made by Bidwell, supported by Hughes to purchase a 90-inch snow blade for the mini from Weaver Ag & Lawn Equipment for $3,000.00 (641-850-930). Roll call vote. All in favor. Motion carried.

Recycling/Refuse Administrator: None

Planning Commission: None

Chamber of Commerce: Will meet Wednesday, February 2nd for their monthly meeting. The annual banquet will be held at Our Lady of the Lake Catholic Church on Thursday, March 10th and tickets are $35.00.

NEW BUSINESS

Set a date for February budget work session: Village council members will check their calendars and set a date of February 5th or 12th at 9:00 a.m. for the budget work session. The date will be posted on the Village website.

Adjournment: With no objection President Peak adjourned the meeting at 8:25.

ANNOUNCEMENTS:

- Next Village Council Meeting – Monday, February 21st @ 7:00 p.m.

Respectfully submitted,

Paula S. Ralph, Clerk
Village of Edwardsburg