# EDWARDSBURG VILLAGE COUNCIL MINUTES
**June 20, 2022**

The meeting of the Edwardsburg Village Council was called to order at 7:00 pm by President Dennis Peak, those in attendance were Paula Ralph (Clerk), Meryl Christensen (Treasurer) and Trustees Sam Garwood, Nancy Stoner, Terry Bidwell, Jay Penny and Kellen Van Hulle. Absent: Laura Hughes

**Approval of Agenda:** Motion made by Bidwell, seconded by Stoner to approve the agenda as presented. All in favor. Motion carried.

**Public Comments:**

- Scott McGraw, Republican candidate for State House introduced himself.
- Bob Durm from Cass County Transportation attended to announce that they will be launching a new out-of-county service to better meet the needs of its residents. Contact Cass County Transportation at 269-445-2455 or 800-323-2508 with questions or to schedule transportation.
- County Commissioner Roseann Marchetti provided the board with topics of interest within the county. A complete transcript of the minutes can be found at www.casscountymi.org.

**Approval of Minutes:** Motion made by Bidwell, seconded by Penny to approve the minutes of the 05/16/22 Regular board meeting and the 05/24/2022 Special board meeting. All in favor. Motion carried.

**Approval of Revenue/Expenditure Report:** Motion made by Bidwell, seconded by Van Hulle to approve the Revenue/Expenditure Report for the period of 04/01/2022 to 05/31/22 as presented. Roll call vote. All in favor. Motion carried.

**Approval of Check Register Report:** Motion made by Van Hulle, seconded by Bidwell to approve the Check Register Report checks #35775-35876, grand total of $128,898.66. Roll call vote. All in favor. Motion carried.

**Treasurer's Report:** The May 2022 (unaudited) report indicated that for the month receipts totaled $52,776.49 and the status of the certificates of deposit and savings accounts.

## UNFINISHED BUSINESS

**Iron Filtration Plant:** Bonds open for bids on Wednesday, June 22nd. Mike and Frank Williams, Peerless Midwest, Inc. would like to put together a subgroup comprised of Village DPW members, council members and a Village resident to make decision moving forward with the treatment plant. The group will meet after the bonds close.

## COMMITTEE REPORTS

**Presidents Report:** Upon request by the Cass County Library Board, President Peak recommended that Laura Hughes be appointed to complete the term vacated by MaryAnn Hoebeke. Motion made by Stoner, supported by Bidwell to appoint Laura Hughes to that position. All in favor. Motion carried.

**Invoices for Approval:** Motion made by Van Hulle, supported by Stoner to pay Kotz Sangster Wysocki P.C. $322.50 (101-104-826) for legal fees. Roll call vote. All in favor. Motion carried.

**DPW Report:** With the addition of a 3rd DPW member, we are now exploring the possibilities of doing some of the work we have previously contracted out. Our hope is to allow our dollars to go further by eliminating some of the contracted work. But in order to do so there will be items and equipment we will need to have approved.

**Cemetery Board:** Met on June 14th. Gary & Gail Levan, sextons resigned. We will attempt to cover that position in house. Our DPW members have already cleaned the pole building in the cemetery and have plans to make better use of it. Cemetery board packet and minutes can be found on the Village website.

**Enforcement Officer/Zoning Administrator:** None

**Building/Electrical/Plumbing/Mechanical Reports:** Building Permits: 2 permits issued; $127.00 fees collected. Plumbing & Mechanical Permits: 3 permits issued; $462.00 fees collected.

**Police Board:** Police Chief Doug Westrick provided the statistics for the month of May 2022 within the village, they are as follows: Calls for Service totaled 191, total Traffic Crashes 6. The Village currently shares a 6-yard dumpster with the Police Department, and we split the costs. A motion was made by Garwood, supported by Van Hulle that the Village pay for 100% of the dumpster since the Police Department only has a couple of bags of refuse a week. Roll call vote: Garwood-yes, Stoner-yes, Bidwell-no, Penny-yes and Van Hulle-yes. Motion carried.

**Ambulance Board:** Ambulance Administrator Dennis Closson provided the Agency Activity Summary report for the month of May 2022. Total number of incidents was 71. Edwardsburg 8, Ontwa 35, Mason 1, Jefferson 1, Calvin 1, Dowagiac 5, Cassopolis 7, Niles City 6, Sturgis 1, Three Rivers 1, St. Joseph 3, and Watervliet 2.

**Fire Board:** Fire Board Representative Jackie Tighe provided stats for runs. April had 19 runs and May had 12.

**Parks Administrator:** None

**Water Commissioner:**

- Motion made by Penny, seconded by Bidwell to purchase three (3) dehumidifiers for the well buildings from Menards for $250.00 each (591-553-740) and to pay $1,060.00 to the Michigan State lab for annual water testing (591-205-925). Roll call vote. All in favor. Motion carried.
- Motion made by Stoner, supported by Bidwell for the purchase of 3 to 5 reflective t-shirts for each of the two (2) recent DPW hires from Amazon for $255.00 (591-205-727). Roll call vote. All in favor. Motion carried.

**Street Administrator:** Were getting prepared for street work to begin mid-July as well as sidewalks. Motion made by Bidwell, seconded by Garwood to hire Brown's Tree Service to grind roots along Maple Street sidewalks for $300.00 (202-448-818). Roll call vote. All in favor. Motion carried.

**Building & Grounds:** Motion made by Bidwell, seconded by Stoner to approve the purchase of a striping machine not to exceed $3,000.00 (101-266-970). Roll call vote. All in favor. Motion carried.

**Equipment Supervisor:** Motion made by Bidwell, seconded by Van Hulle to purchase a pressure washer from Lowe's for $300.00, a battery grease gun for $200.00 and a lightbar & strobe lights for the Ford dump truck from Extreme Tactical Dynamics for $250.00. A grand total of $750.00 (641-850-970). Roll call vote. All in favor. Motion carried.

**Recycling/Refuse Administrator:** None

**Planning Commission:** A few Planning Commission members met on June 1st to address the current Permit Ordinance. This ordinance addresses Yard Sale Permits and Peddler's Permits. They have come up with an amendment to that ordinance that will go to the entire Planning Commission board at their regular meeting on Tuesday, June 28th at 6:00 p.m.

**Chamber of Commerce:** July Chamber meeting will be held on Wednesday, July 6th at noon.

## NEW BUSINESS

**Adjournment:** With no objection President Peak adjourned the meeting at 7:55 p.m.

**ANNOUNCEMENTS:**

- **Next board meeting will be on Monday, July 18 at 7:00 p.m.**
- **The office will be closed Monday, July 4th .**

Respectfully submitted,

Paula S. Ralph, Clerk
Village of Edwardsburg