EDWARDSBURG VILLAGE COUNCIL MINUTES
February 21, 2022

The meeting of the Edwardsburg Village Council was called to order at 7:00 pm by President Dennis Peak, those in attendance were Paula Ralph (Clerk), Meryl Christensen (Treasurer) and Trustees Sam Garwood, Nancy Stoner, Terry Bidwell, Jay Penny, Laura Hughes and Kellen VanHulle.

Approval of Agenda: Motion made by Bidwell, seconded by Hughes to approve the agenda. All in favor. Motion carried.

Public Comments: County Commissioner Roseann Marchetti provided the board with topics of interest within the county. A complete transcript of the minutes can be found at www.casscountymi.org.

Jerry Solis, Republican for State Representative attended the meeting to introduce himself.

Kevin Blair, attorney representing Attitude Wellness was in attendance to request that the Village Council consider granting a third marijuana provisioning center license and granting it to Attitude Wellness.

Approval of Minutes: Motion made by Bidwell, seconded by Stoner to approve the minutes of the 01/17/22 Regular board meeting. All in favor. Motion carried.

Approval of Revenue/Expenditure Report: Motion made by Penny, seconded by Bidwell to approve the Revenue/Expenditure Report for the period of 04/01/2021 to 01/31/22 as presented. All in favor. Motion carried.

Approval of Check Register Report: Motion made by VanHulle, seconded by Hughes to approve the Check Register Report checks #35470-35552 Roll call vote. All in favor. Motion carried.

Treasurer's Report: The January 2022 (unaudited) report indicated that for the month receipts totaled $78,841.66, and the status of the certificates of deposit and savings accounts.

UNFINISHED BUSINESS

Iron Filtration Plant: Representatives from Peerless Midwest, Inc. presented an outline they will use to move forward should the Village decide to move forward with the project. In brief, the process would consist of the following steps:

1. Peerless-Midwest to meet with EGLE on behalf of the Village to determine optimal approach for the project.

2. Peerless-Midwest to establish firm pricing for all aspects of the project.
3. Peerless-Midwest to meet with the Village to finalize an agreement.
4. Peerless-Midwest to fully complete construction.

The Village Council gave permission for Peerless-Midwest to meet with EGLE on their behalf.

COMMITTEE REPORTS

Presidents Report: New appointments will be made at the March meeting.

DPW Report: DPW coordinator Low reported that a panic bar needs to be installed in the chlorine room and improvements need to be made at the water tower. The next time the tower is cleaned the improvements will be discussed.

Invoices for Approval: Motion made by Bidwell, supported by Stoner to pay Kotz Sangster Wysocki P.C. $2,773.50 (101-104-826) for legal fees. Roll call vote. All in favor. Motion carried.

Cemetery Board: None

Enforcement Officer/Zoning Administrator: None

Building/Electrical/Plumbing/Mechanical Reports: Building Permits: 1 permit issued; $90.00 fees collected. Electrical Permits: 1 permit issues; $544.00 fees collected. Mechanical & Plumbing Permits: 1 permit issued; $288.00 fees collected.

Police Board: Police Chief Doug Westrick provided the statistics for January. A complete transcript of the police board minutes can be found at www.edwardsburg.net

Ambulance Board: Ambulance Administrator Dennis Closson provided the Agency Activity Summary report for the month of January. A complete transcript of the ambulance board minutes can be found at www.edwardsburgambulance.org

Ambulance Representative Hughes introduced the new Intergovernmental Ambulance Agreement. Motion by Hughes, supported by Bidwell to adopt the new Intergovernmental Agreement. Roll call vote. All in favor. Motion carried.

Fire Board: Jacque Tighe provided the fire report for December and January along with the proposed budget for 2022/2023.

Parks Administrator: Carmi Design Group provided a drawing of the Gunn Park project for the Village Council and the public to view.

Water Commissioner: None

Street Administrator: Motion made by Bidwell, supported by Stoner to pay Brown's Tree Service $2,850.00 (203-463-818) to remove a dead tree on Section Street and grind the stump, trim a tree on Section Street and remove a rotted tree on Elkhart. Roll call vote. All in favor. Motion carried.

Building & Grounds: None

Equipment Supervisor: None

Recycling/Refuse Administrator: None

Planning Commission: None

Chamber of Commerce: Will meet Wednesday, March 2nd for their monthly meeting. The annual banquet will be held at Our Lady of the Lake Catholic Church on Thursday, March 10th and tickets are $35.00.

NEW BUSINESS

Budget Amendments 2021-2022 Fiscal Year: Motion made by Bidwell, supported by VanHulle to approve the February 2022 Budget Amendments as presented by Clerk Ralph. Roll call vote. All in favor. Motion carried.

Resolution 2022-01: (Appendix A) A resolution to grant Cass County Road Commission permission to act on the Village's behalf in the development of a pedestrian/bicycle path connecting Claire Street and Section Street along US 12 in the Village limits. Motion made by VanHulle, supported by Garwood. Roll call vote. All in favor. Motion carried.

Village of Edwardsburg Employee Handbook: Final changes have been made to the employee handbook following the input of council members and employees. Copies have been e-mailed to the Village Council members to a final read. The handbook will be voted on at the March 21st Regular Village Council meeting.

Set Budget Public Hearing: Motion made by VanHulle, seconded by Garwood to hold a public hearing for the Proposed 2022-2023 Budget at 7:15 on Monday, March 21st during the Regular Village Council meeting. All in favor. Motion carried.

Appreciation Payment for Lonnie Brown: Motion made by Bidwell, supported by Hughes to pay Lonnie Brown $200.00 for putting up and taking down the snowflakes. Roll call vote. All in favor. Motion carried.

Adjournment: With no objection President Peak adjourned the meeting at 8:15.

ANNOUNCEMENTS:

- Next Village Council Meeting – Monday, March 21st @ 7:00 p.m.
- Township Clean Up Day, Saturday, April 30th 9:00 a.m. to 3:00 p.m. Volunteers Needed!

Respectfully submitted,

Paula S. Ralph, Clerk
Village of Edwardsburg

Appendix A

RESOLUTION 2022-01

VILLAGE OF EDWARDSBURG

COUNTY OF CASS, MICHIGAN

WHEREAS, the Cass County Road Commission has been awarded TAP funds through the Southwest Michigan Planning Commission (SWMPC) for installation of a pedestrian/bicycle path connecting Claire Street and Section St along US 12 in the Village of Edwardsburg.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Edwardsburg grants the Cass County Road Commission permission to act on their behalf in the development of said pathway.

FURTHER BE IT RESOLVED, that if the pathway must leave the MDOT ROW the Village of Edwardsburg allows MDOT to construct the path through Village properties.

AYES: NAYES: ABSENT:

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by the Edwardsburg Village Council at their regular meeting held on Monday, February 21, 2022, at 7:00 p.m., with a quorum present.

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Dennis Peak, Village President Date

_____ _____

Paula S. Ralph, Village Clerk Date