EDWARDSBURG VILLAGE COUNCIL MINUTES
October 17, 2022

The meeting of the Edwardsburg Village Council was called to order at 7:00 pm by President Dennis Peak, those in attendance were Paula Ralph (Clerk), Meryl Christensen (Treasurer), and Trustees Sam Garwood, Nancy Stoner, Jay Penny, Laura Hughes and Kellen Van Hulle.
Absent: Terry Bidwell

Approval of Agenda: Motion made by Hughes, seconded by Van Hulle to approve the agenda as presented. All in favor. Motion carried.

Public Comments:

- County Commissioner Roseann Marchetti provided the board with topics of interest within the county. A complete transcript of the minutes can be found at www.casscountymi.org.

Approval of Minutes: Motion made by Stoner, seconded by Garwood to approve the minutes of the 09/19/22 Regular board meeting and the 09/29/22 Special board meeting. All in favor. Motion carried.

Approval of Revenue/Expenditure Report: Motion made by Penny, seconded by Van Hulle to approve the Revenue/Expenditure Report for the period of 04/01/2022 to 09/30/22 as presented. Roll call vote. All in favor. Motion carried.

Approval of Check Register Report: Motion made by Van Hulle, seconded by Penny to approve the Check Register Report checks #36132-36215, grand total of $70,914.29. Roll call vote. All in favor. Motion carried.

Treasurer's Report: The September 2022 (unaudited) report indicated that for the month receipts totaled $179,769.09 and the status of the certificates of deposit and savings accounts.

UNFINISHED BUSINESS

Village Manager: Discussion continued on the process to hire a Village Manager. The council will continue to gather information and if we decide to move forward, make plans to add the position to the 2023-2024 budget.

Frank Williams with Peerless Midwest gave an update on the Iron Filtration Plant. The permit has been submitted to EGLE awaiting approval.

COMMITTEE REPORTS

Presidents Report: None

Invoices for Approval: None

DPW Report: Hydrant flushing is complete. Night flushing was very successful. Leaf collection has started. Street projects and parking lot done. Roads are in great shape for winter.

Cemetery Board: None

Enforcement Officer/Zoning Administrator: None

Building/Electrical/Plumbing/Mechanical Reports: Electrical Permits: 2 permits issued; $966.00 fees collected. Plumbing & Mechanical Permits: 1 permit issued; $210.00 fees collected.

Police Board: Police Chief Doug Westrick provided the statistics for the month of September 2022 within the village, they are as follows: Calls for Service totaled 227, total Traffic Crashes 3.

- Motion made by Van Hulle, supported by Stoner to give the police department $11,000.00 towards the purchase of a new vehicle. Roll call vote. All in favor. Motion carried.

Ambulance Board: Ambulance Administrator Dennis Closson provided the Agency Activity Summary report for the month of September 2022. Total number of incidents was 107. Edwardsburg 19, Ontwa 50, Mason 6, Jefferson 2, Porter 3, Niles Twp. 2, Cassopolis 13, Howard Twp. 1, Niles City 1, Buchanan Twp. 3, Sturgis 5, other 1, and Watervliet 1.

Fire Board: Fire Board Representative Jackie Tighe provided stats for runs. Calendar Year to Date: Village of Edwardsburg 21, Ontwa Township 106, Jefferson Township 26, Milton Township 29 and Mutual Aide 23.

Parks Administrator: None

Water Commissioner: Motion made by Penny, supported by Hughes to purchase two (2) meters from ETNA for the total of $1395.00 (591-552-970). Roll call vote. All in favor. Motion carried. Supply issues are becoming a great concern.

Street Administrator: There will be an open house on Tuesday, November 15th from 4:00 p.m. to 6:00 p.m. held at the Ontwa Township Hall regarding the Elkhart Road Path.

Building & Grounds:

- Motion made by Hughes, supported by Stoner to pay BW/Cook $288.00 (101-266-818) to replace the inducer mounting bracket. Roll call vote. All in favor. Motion carried.

- Motion made by Hughes, supported by Stoner to purchase door rollers for the large garage doors for $300.00 (641-850-930) from Menards. Roll call vote. All in favor. Motion carried.

Equipment Supervisor:

- Motion made by Stoner, seconded by Garwood to have Addison Tire replace tires on the water truck for $800.00 (641-850-930). Roll call vote. All in favor. Motion carried.
- Motion made by Garwood, seconded by Van Hulle to have the outer tie rod replaced and then an alignment done on the Ford dump truck. Roll call vote. All in favor. Motion carried.

Recycling/Refuse Administrator: None

Planning Commission: Will meet on Tuesday, October 25th at 6:00 p.m.

Chamber of Commerce: The cookie walk and tree lighting will be held on Thursday, December 1st starting at 4:00 p.m.

NEW BUSINESS

Master Plan: It's time to update the Master Plan. The current Master Plan was done with Cass County in 2014. We have the option of doing it with the County again or with Ontwa Township. The council will look into cost for both options before making a decision.

Adjournment: With no objection President Peak adjourned the meeting at 8:10 p.m.

ANNOUNCEMENTS:

- **Trick-or-treat Sunday, October 31st 6:00 – 7:30.**
- **Next board meeting will be on Monday, November 21, 2022, at 7:00 p.m.**

Respectfully submitted,

Paula S. Ralph, Clerk
Village of Edwardsburg