EDWARDSBURG VILLAGE COUNCIL MINUTES

January 20, 2020

The meeting of the Edwardsburg Village Council was called to order at 7:00 pm by President Scott Mackling, those in attendance were Paula Ralph (Clerk), Lisa Withers (Treasurer) and Trustees Debb Martin, Terry Bidwell, Jay Penny, Laura Hughes, and Kellen VanHulle. Absent: Dennis Peak

Pledge of Allegiance:

Approval of Agenda: Motion made by Bidwell, seconded by Hughes to approve the agenda. All in favor. Motion carried.

Public Comments:

- 78th District State Representative Brad Paquette was in attendance and gave a brief update on legislative activity in Lansing.
- Gerald Flanders (26823 Hamilton) wanted an update on the alleys. President Mackling reported that there was no new information at this time.
- County Commissioner Roseann Marchetti provided the board with topics of interest within the county. A complete transcript of the minutes can be found at www.casscountymi.org.
- She also reported that on December 30th the Village of Edwardsburg in collaboration with Ontwa Township has received a $25,000.00 grant from Canadian National Railways to clean up, fix up and greatly improve the terrain just east of the tracks, on M-62 from the crossing on Rte. 12 to the crossing on Elkhart Road. Tobin Landscaping designed plan and will work with us on the terrain. The $25,000.00 grant, administered by America in Bloom, has a 100% match which means we have to raise $25,000.00. The project called All Aboard is set to begin in this spring of 2020. We are in the process of amassing cash and in kind donations from a number of organizations, businesses and community members who will help with the various parts of All Aboard. The money will be used for all aspects of the project: design, clean-up of the site, preparation of the site for planting, leaf bearing and evergreen trees, bushes, flowers, mulch, the two perennial beds, decorative stones, solar lighting, signage, maintenance, and a type of watering system. Volunteers are also needed to help clean up the area and to plant bushes and flowers when the time comes.

Approval of Minutes: Motion made by Bidwell, seconded by VanHulle to approve the minutes of the 12/16/19 Regular board meeting. All in favor. Motion carried.

Approval of Revenue/Expenditure Report: Motion made by VanHulle, seconded by Bidwell to approve the Revenue/Expenditure Report for the period of 04/01/19 to 12/31/2019 as presented. All in favor. Motion carried.

Approval of Check Register Report: Motion made by Bidwell, seconded by VanHulle to approve the Check Register Report checks #33712 - 33787. Roll call vote. All in favor. Motion carried.

Treasurer's Report: The December 2019 (unaudited) report indicated that for the month receipts totaled $45,975.65, and the status of the certificates of deposit and savings accounts.

UNFINISHED BUSINESS

COMMITTEE REPORTS

Presidents Report: President Mackling suggested it was time to give Hannah Leist, Deputy Clerk a pay raise. Motion made by Bidwell, supported by Hughes to increase the Deputy Clerk's pay from $11.25 per hour to $12.00 per hour. Roll call vote. All in favor. Motion carried.

Cemetery Board: None

Enforcement Officer/Zoning Administrator: None

Building/Electrical/Plumbing/Mechanical Reports: Building Permits: 2 permits issued, $235.00 fees collected.

Police Board: Representative VanHulle provided the statistics for the month of December 2019 within the village, they are as follows: Calls for Service totaled 270, total Traffic Crashes 4. A complete transcript of the police board minutes can be found at www.edwardsburg.net

Ambulance Board: Representative Hughes provided the Agency Activity Summary report for the month of December 2019. Total number of incidents was 123. Edwardsburg 28, Ontwa 41, Mason 2, Jefferson 3, Calvin 1,Dowagiac 29, Niles Twp. 3, Cassopolis 3, City of Niles 12, and other 1. A complete transcript of the ambulance board minutes can be found at www.edwardsburgambulance.org

Fire Board: None

Parks Administrator: Administrator Hughes attended the January Edwardsburg Lion's Meeting to discuss the possibility of the Lion's putting a pavilion in Gunn Park. They are willing to work with the Village to accomplish this they just need a little more information as to the size and location. Planning Commission member and Lion's member Gordon Carr will visit the park this week and make some recommendations.

Water Commissioner: Emergency lights were purchased and put in the buildings out at the Well Field. Commissioner Mackling asked for approval to send Chris Powers to a 2 day class for water training. Motion made by Hughes, supported by Bidwell to approve $680.00 plus mileage to attend the training (591-205-960). Roll call vote. All in favor. Motion carried.

Street Administrator: Motion made by Bidwell, supported by Hughes to contract with Walsh & Kelly to Mill & Pave Section Street when school is out and to contract Chip & Seal work to be done on sections of approximately 6 other streets in the village the total amount being $163,767.00 (202-451-811 & 204-451-818). Roll call vote. All in favor. Motion carried.

Building & Grounds: None

Equipment Supervisor: None

Recycling/Refuse Administrator: None

Planning Commission: Planning Commission met on Tuesday, January 14th. They amended Section 9.21 Parking, Storage, or Use of Major Recreational Equipment. Motion made by Bidwell, supported by Penny to approve the amendments as presented. 4 yes and 1 no. Motion carried. A public hearing will be scheduled for Ordinance 9.19 Truck Parking for Tuesday, February 25th at 7:00 p.m. Motion made by Hughes, supported by Bidwell to pay the Southwest Michigan Planning Commission $783.16 (202-463-818 & 203-463-818) for NPDES – Phase II Stormwater Public Education Plan Implementation 2020. Roll call vote. All in favor. Motion carried. Motion made by Bidwell, supported by Martin to pay Next Door Photos $700.00 (101-805-900) for aerial drone video of the Village. Roll call vote. All in favor. Motion carried.

Chamber of Commerce: Next meeting is Wednesday, February 5th.

Motion made by VanHulle, supported by Hughes to pay Cass County Drain Commissioner $1,034.84 (101-104-818) for the 2019 Special Drain Assessment for Pleasant Lake. Roll call vote. All in favor. Motion carried.

NEW BUSINESS

Budget Amendment: Motion made by VanHulle, seconded by Bidwell to approve the following budget amendments for the Fiscal Year 2019-2020 dated January 20, 2020:
101-000-674.000 (Revenue) Private Contributions/Grant increase from $0.00 to $55,000.00
101-266-811.000 (Expenditure) Construction increase from $0.00 to $55,000.00
204-451-818.000 (Revenue) Municipal Street Contractual increase from $0.00 to $43,000.00
Roll call vote. All in favor. Motion carried.

February Budget Workshop: The February budget work session will be held on Saturday, February 15th at 9:00 a.m.

Adjournment: With no objection President Mackling adjourned the meeting at 8:14 p.m.

ANNOUNCEMENTS:

- Next board meeting will be on Monday, February 17, 2020 at 7:00p.m.

Respectfully submitted,

Paula S. Ralph, Clerk
Village of Edwardsburg