EDWARDSBURG VILLAGE COUNCIL MINUTES

December 21, 2020

The meeting of the Edwardsburg Village Council was called to order at 7:00 pm by President Dennis Peak, those in attendance were Paula Ralph (Clerk), Meryl Christensen (Treasurer) and Trustees Debb Martin, Terry Bidwell, Jay Penny, Laura Hughes, and Kellen VanHulle. The meeting was held via Zoom.

Approval of Agenda: Motion made by Bidwell, seconded by Hughes to approve the agenda. Roll call vote. All in favor. Motion carried.

Public Comments: County Commissioner Roseann Marchetti provided the board with topics of interest within the county. A complete transcript of the minutes can be found at www.casscountymi.org.

Approval of Minutes: Motion made by Bidwell, seconded by VanHulle to approve the minutes of the 11/16/2020 Regular board meeting. Roll call vote. All in favor. Motion carried.

Approval of Revenue/Expenditure Report: Motion made by VanHulle, seconded by Bidwell to approve the Revenue/Expenditure Report for the period of 04/01/2020 to 11/30/2020 as presented. Roll call vote. All in favor. Motion carried.

Approval of Check Register Report: Motion made by VanHulle, seconded by Bidwell to approve the Check Register Report checks #34481 - 34563. Roll call vote. All in favor. Motion carried.

Treasurer's Report: The November 2020 (unaudited) report indicated that for the month receipts totaled $82,297.87, and the status of the certificates of deposit and savings accounts.

UNFINISHED BUSINESS

COMMITTEE REPORTS

Presidents Report: President Peak is in the process of looking for someone to appoint to the Village Council as well as a Council member to appoint to the Planning Commission.

Motion by Hughes, supported by Bidwell to approve the employer's contribution of $3,000.00 into each of the 3 full-time employee's Health Savings Accounts for 2021. Roll call vote. All in favor. Motion carried.

Invoices for Approval: Motion made by Bidwell, supported by VanHulle to pay Kotz Sangster Wysocki P.C. $16,349.10 (101-104-826) for legal fees. Roll call vote. All in favor. Motion carried.

Cemetery Board: None

Enforcement Officer/Zoning Administrator: Dawn Bolock gave an update on current and previous violations, what has been done and what further action is being taken.

Building/Electrical/Plumbing/Mechanical Reports: Building Permits: 3 permits issued; $225.00 fees collected. Plumbing Permits: 1 permit issued; $245.00 fees collected.

Police Board: Representative VanHulle provided the statistics for the month of November 2020 within the village, they are as follows: Calls for Service totaled 146, total Traffic Crashes 2. A complete transcript of the police board minutes can be found at www.edwardsburg.net

Ambulance Board: Representative Hughes provided the Agency Activity Summary report for the month of November 2020. Total number of incidents was 88. Edwardsburg 20, Ontwa 38, Milton 1, Mason 2, Porter 4, Dowagiac 7, Cassopolis 6, Howard Twp. 1, Niles City 7, Three Rivers 1, and Other 1. A complete transcript of the ambulance board minutes can be found at www.edwardsburgambulance.org

Fire Board: None

Parks Administrator: None

Water Commissioner: None

Street Administrator: Motion by Bidwell, supported by Hughes to give a gift of $200.00 to Lonnie Brown for putting up the Christmas snowflakes. Roll call vote. All in favor. Motion carried.

Building & Grounds: None

Equipment Supervisor: The old leaf vac was posted on GovDeals and sold for $5,400.00.

Recycling/Refuse Administrator: None

Planning Commission: None

Chamber of Commerce: None

NEW BUSINESS

Approval of Employee Appreciation 2020: Motion by Bidwell, supported by Hughes to approve $200.00 each for the 3 full-time employee's and $100.00 each for the 2 part-time employee's for the 2020 Employee Appreciation. Roll call vote. All in favor. Motion carried.

Adjournment: With no objection President Peak adjourned the meeting at 7:40 p.m.

ANNOUNCEMENTS:

- Village office closed Thursday, December 24th & Friday, December 25th and Thursday, December 31st & Friday, January 1st.
- Next Village Council Meeting – Monday, January 18th @ 7:00 p.m.

Respectfully submitted,

Paula S. Ralph, Clerk
Village of Edwardsburg