EDWARDSBURG VILLAGE COUNCIL MINUTES

June 15, 2020

The meeting of the Edwardsburg Village Council was called to order at 7:00 pm by President Scott Mackling, those in attendance were Paula Ralph (Clerk), Lisa Withers (Treasurer) and Trustees Debb Martin, Dennis Peak, Terry Bidwell, Jay Penny, Laura Hughes and Kellen VanHulle.

Approval of Agenda: Motion made by Bidwell, seconded by Peak to approve the agenda. All in favor. Motion carried.

Public Comments: Kim Knoll gave a presentation on the Safe Routes to School Program, a Federally funded grant that members of the Edwardsburg Public Schools, Ontwa Township, the Village of Edwardsburg, and other community organizations are working on. Information is available at the Village Hall.

County Commissioner Roseann Marchetti provided the board with topics of interest within the county. A complete transcript of the minutes can be found at www.casscountymi.org.

Approval of Minutes: Motion made by Bidwell, seconded by Hughes to approve the minutes of the 5/18/2020 Regular board meeting and the minutes of the 5/27/2020 Special board meeting. All in favor. Motion carried.

Approval of Revenue/Expenditure Report: Motion made by VanHulle, seconded by Bidwell to approve the Revenue/Expenditure Report for the period of 04/01/2020 to 5/31/2020 as presented. Roll call vote. All in favor. Motion carried.

Approval of Check Register Report: Motion made by Peak, seconded by VanHulle to approve the Check Register Report checks #34054-34117. Roll call vote. All in favor. Motion carried.

Treasurer's Report: The May 2020 (unaudited) report indicated that for the month receipts totaled $147,142.02, and the status of the certificates of deposit and savings accounts.

UNFINISHED BUSINESS

COMMITTEE REPORTS

Presidents Report: Motion made by Bidwell, supported by Peak to pay Kotz Sangster Wysocki P.C. $1,806.00 (101-104-826) for legal fees. Roll call vote. All in favor. Motion carried.

Cemetery Board: Met on 6/9/2020. Agreed to reimburse Gordon Carr for flags that he purchased for the Veterans graves. Discussed taking down some trees.

Enforcement Officer/Zoning Administrator: Dawn Bolock gave an update on current and previous violations, what has been done and what further action is being taken.

Building/Electrical/Plumbing/Mechanical Reports: Electrical Permits: 2 permits issued; $362.00 fees collected.

Police Board: Representative VanHulle provided the statistics for the month of April 2020 within the village, they are as follows: Calls for Service totaled 132, total Traffic Crashes 3. For the month of May 2020 within the village, they are as follows: Calls for Service totaled 153, total Traffic Crashes 4. A complete transcript of the police board minutes can be found at www.edwardsburg.net

Ambulance Board: Representative Hughes provided the Agency Activity Summary report for the month of May 2020. Total number of incidents was 132. Edwardsburg 28, Ontwa 34, Milton 1, Mason 1, Jefferson 1, Dowagiac 31, Niles Twp. 3, Cassopolis 8, Howard Twp. 1, City of Niles 20, Other 4. A complete transcript of the ambulance board minutes can be found at www.edwardsburgambulance.org

Fire Board: Fire run statistics were provided by Jacque Tighe. February had 21 runs: Village 5, Ontwa 11, Jefferson 1, Milton 3, and Mutual Aid 1. Total runs YTD 35. March had 12 runs: Village 2, Ontwa 7, Jefferson 0, Milton 1, and Mutual Aid 2. Total runs YTD 47. April had 14 runs: Village 2, Ontwa 7, Jefferson 1, Milton 2, and Mutual Aid 2. Total runs YTD 61. May had 22 runs: Village 3, Ontwa 11, Jefferson 3, Milton 4, and Mutual Aid 1. Total runs YTD 83.

Parks Administrator: There are some bushes by the Gunn Park lake access that need to be removed. DPW will be asked to take care of this.

Water Commissioner: The 3% rate increase that was scheduled for the April 1st billing was put on hold. Motion made by Bidwell, supported by Martin to apply the 3% increase starting with the July 1st billing. Roll call vote. All in favor. Motion carried.

Motion made by Penny, supported by Peak to hire Stone Brothers to move a hydrant at M62 & May Street for a MDOT project at the cost of $7,419.00 (591-552-818). Roll call vote. All in favor. Motion carried.

Motion made by Penny, supported by Peak to purchase a subsurface AML locater from USA Bluebook at the cost of $5,950.00 (591-552-978). Roll call vote. All in favor. Motion carried.

Street Administrator: None

Building & Grounds: None

Equipment Supervisor: Motion made by Bidwell, supported by Peak to purchase an auger & bits at the cost of $422.91 (641-850-970). Roll call vote. All in favor. Motion carried.

Motion made by Bidwell, supported by Peak to purchase a Cub Cadet push mower from Cass Outdoor at the cost of $269.99 (641-850-970). Roll call vote. All in favor. Motion carried.

Motion made by Bidwell, supported by VanHulle to sell the old chipper truck for $200.00. Roll call vote. All in favor. Motion carried.

Recycling/Refuse Administrator: None

Planning Commission: Will not meet in June.

Chamber of Commerce: Will not meet in July.

NEW BUSINESS

Charter Revision: Clerk Ralph contacted the Michigan Municipal League attorney's inquiring what needs to be done to begin a Charter Revision/Amendment. Information will be e-mailed to the Village Council for review and questions will be collected to present to the attorney.

Adjournment: With no objection President Mackling adjourned the meeting at 8:40 p.m.

ANNOUNCEMENTS:

- **Next board meeting will be on Monday, July 20, 2020 at 7:00 p.m.**

Respectfully submitted,

Paula S. Ralph, Clerk
Village of Edwardsburg