# EDWARDSBURG VILLAGE COUNCIL MINUTES

**November 16, 2020**

The meeting of the Edwardsburg Village Council was called to order at 7:00 pm by President Pro Tem Dennis Peak, those in attendance were Paula Ralph (Clerk), Meryl Christensen (Treasurer) and Trustees Debb Martin, Terry Bidwell, Jay Penny, Laura Hughes, and Kellen VanHulle.

**Approval of Agenda:** Motion made by Bidwell, seconded by Hughes to approve the agenda. All in favor. Motion carried.

**Public Comments:** County Commissioner Roseann Marchetti provided the board with topics of interest within the county. A complete transcript of the minutes can be found at www.casscountymi.org.

**Approval of Minutes:** Motion made by Bidwell, seconded by Hughes to approve the minutes of the 10/19/2020 Regular board meeting. All in favor. Motion carried.

**Approval of Revenue/Expenditure Report:** Motion made by VanHulle, seconded by Bidwell to approve the Revenue/Expenditure Report for the period of 04/01/2020 to 10/31/2020 as presented. All in favor. Motion carried.

**Approval of Check Register Report:** Motion made by Bidwell, seconded by VanHulle to approve the Check Register Report checks #34423-34480. Roll call vote. All in favor. Motion carried.

**Treasurer's Report:** The October 2020 (unaudited) report indicated that for the month receipts totaled $67,642.06, and the status of the certificates of deposit and savings accounts. There is one CD coming due soon, Treasurer Christensen will look into our options and interest rates. Motion made by Hughes, supported by Bidwell to remove Jacqueline Tighe and Lisa Withers names from the Honor Credit Union account and add Meryl Christensen and Paula Ralph to the account. All in favor. Motion carried.

## UNFINISHED BUSINESS

## COMMITTEE REPORTS

**Presidents Report:** Motion made by VanHulle, supported by Bidwell to pay Kotz Sangster Wysocki P.C. $26,339.55 (101-104-826) for legal fees. Roll call vote. All in favor. Motion carried.

**Cemetery Board:** None

**Enforcement Officer/Zoning Administrator:** Dawn Bolock gave an update on current and previous violations, what has been done and what further action is being taken.

**Building/Electrical/Plumbing/Mechanical Reports:** Electrical Permits: 2 permits issued; $346.00 fees collected.

**Police Board:** Representative VanHulle provided the statistics for the month of October 2020 within the village, they are as follows: Calls for Service totaled 220, total Traffic Crashes 2. A complete transcript of the police board minutes can be found at www.edwardsburg.net

**Ambulance Board:** Representative Hughes provided the Agency Activity Summary report for the month of October 2020. Total number of incidents was 105. Edwardsburg 20, Ontwa 49, Jefferson 2, Dowagiac 14, Niles Twp. 2, Cassopolis 2, Niles City 10, Buchanan City 1, Three Rivers 2 and Watervliet 2, and Other 1. A complete transcript of the ambulance board minutes can be found at www.edwardsburgambulance.org

**Fire Board:** None

**Parks Administrator:** None

**Water Commissioner:** Two bids were turned in to do some electrical work in the chorine building. Motion made by Penny, supported by Hughes to hire Bender Electric to replace an electrical panel for $1,850.00 (591-553-818). Roll call vote. All in favor. Motion carried. Motion made by Penny, supported by VanHulle to purchase a gasoline inverter generator for the water tower not to exceed $700.00 (591-552-740). Roll call vote. All in favor. Motion carried.

**Street Administrator:** None

**Building & Grounds:** None

**Equipment Supervisor:** None

**Recycling/Refuse Administrator:** None

**Planning Commission:** Will meet after the first of the year.

**Chamber of Commerce:** The Chamber met on Wednesday November 4th.

## NEW BUSINESS

**Oath of Office:** Clerk Ralph swore in council members elected in the November 3, 2020 General Election. Re-elected were Dennis Peak and Jay Penny. President Scott Mackling did not run for re-election.

**Presidential Appointment:** Motion made by Bidwell, supported by Hughes to appoint Dennis Peak as the Village President. All in favor. Motion carried.

**Employee Health Insurance 2021:** Motion made by Bidwell, supported by Martin to renew the employee health insurance with no changes to the policy. All in favor. Motion carried.

**Adjournment:** With no objection President Peak adjourned the meeting at 7:55 p.m.

**ANNOUNCEMENTS:**

- Village office closed Thursday, November 26th and Friday, November 27th.
- Cemetery Board Meeting Tuesday, December 8th @ 4:00 p.m.
- Next Village Council Meeting – Monday, December 21st @ 7:00 p.m.

Respectfully submitted,

Paula S. Ralph, Clerk
Village of Edwardsburg