EDWARDSBURG VILLAGE COUNCIL MINUTES

May 18, 2020

The meeting of the Edwardsburg Village Council was called to order at 7:00 pm by President Scott Mackling, those in attendance were Paula Ralph (Clerk), Lisa Withers (Treasurer) and Trustees Debb Martin, Dennis Peak, Terry Bidwell, Jay Penny, Laura Hughes and Kellen VanHulle. The meeting was held via Zoom.

Approval of Agenda: Motion made by Peak, seconded by Bidwell to approve the agenda. Roll call vote. All in favor. Motion carried.

Public Comments: County Commissioner Roseann Marchetti provided the board with topics of interest within the county. A complete transcript of the minutes can be found at www.casscountymi.org.

Approval of Minutes: Motion made by Peak, seconded by VanHulle to approve the minutes of the 4/20/2020 Regular board meeting. Roll call vote. All in favor. Motion carried.

Approval of Revenue/Expenditure Report: Motion made by VanHulle, seconded by Peak to approve the Revenue/Expenditure Report for the period of 04/01/2020 to 4/30/2020 as presented. Roll call vote. All in favor. Motion carried.

Approval of Check Register Report: Motion made by Peak, seconded by VanHulle to approve the Check Register Report checks #33991-34053. Roll call vote. All in favor. Motion carried.

Treasurer's Report: The April 2020 (unaudited) report indicated that for the month receipts totaled $47,318.76, and the status of the certificates of deposit and savings accounts.

Public Hearing Special Assessments: At 7:15 Trustee Bidwell made a motion to close the regular meeting and open the public hearing. Supported by Trustee Hughes, all in favor, motion carried. President Mackling asked for any public comment. Clerk Ralph reported that there was one parcel (14-091-100-065-00) that did not pay their assessment that would be put on the tax rolls. As there was no public comment, at 7:16 Trustee Bidwell made a motion to close the public hearing and return to the regular meeting. Supported by Trustee Martin, all in favor, motion carried.

UNFINISHED BUSINESS

Marihuana Update: Councilman Peak reported that the Village had 7 applications turned in and each applied for both the medical and recreational licenses. Motion made by Peak, supported by VanHulle to grant the licenses to Alvarez Cultivation and NOBO Michigan. Roll call vote: Penny-yes, Hughes-yes, VanHulle-yes, Martin-yes, Peak-yes and Bidwell-no. Motion carried.

COMMITTEE REPORTS

Presidents Report: President Mackling announced that the 2020-2021 budget added an additional $1,000.00 for the Zoning Administrator. Motion made by Peak, supported by VanHulle to raise the Zoning Administrators pay $1,000.00 this fiscal year. Roll call vote. All in favor. Motion carried.

Motion made by Bidwell, supported by Hughes to pay Kotz Sangster Wysocki P.C. $6,471.50 (101-104-826) for legal fees. Roll call vote. All in favor. Motion carried.

Cemetery Board: None

Enforcement Officer/Zoning Administrator: Dawn Bolock gave an update on current and previous violations, what has been done and what further action is being taken.

Building/Electrical/Plumbing/Mechanical Reports: Building Permits: 1 permit issued; $195.00 fees collected. Electrical Permits: 1 permit issued; $200.00 fees collected.

Police Board: None

Ambulance Board: Representative Hughes provided the Agency Activity Summary report for the month of April 2020. Total number of incidents was 92. Edwardsburg 24, Ontwa 23, Mason 1, Jefferson 1, Porter 1, Dowagiac 26, Cassopolis 2, Penn Twp. 1, City of Niles 13. A complete transcript of the ambulance board minutes can be found at www.edwardsburgambulance.org

Fire Board: None

Parks Administrator: Motion made by Hughes, supported by VanHulle to purchase 2 new grills, rent an auger to replace landscape timbers in the parking lot, top dress pea gravel in the play area at the park. Total cost of $554.88 (101-717-740 & 101-717-930). Roll call vote. All in favor. Motion carried.

Water Commissioner: Motion made by Hughes, supported by Bidwell to pay Printing Systems $423.24 (591-205-727) for utility billing cards. Roll call vote. All in favor. Motion carried.

Street Administrator: None

Building & Grounds: Motion made by Bidwell, supported by Hughes to pay Service Experts $360.00 (101-266-930 & 591-553-818) for maintenance agreement renewal. Roll call vote. All in favor. Motion carried.
Equipment Supervisor: Motion made by VanHulle, supported by Bidwell to rent a bulldozer from McCann for one week at $1,700.00 to build a road at the well field . Roll call vote. All in favor. Motion carried.

Recycling/Refuse Administrator: None

Planning Commission: Representative Peak brought a recommendation by the Planning Commission to the Village Council to add Ordinance 9.19 Truck Parking. Motion made by Peak, supported by Bidwell to adopt Ordinance 9.19. Roll call vote. All in favor. Motion carried.

Chamber of Commerce: None

NEW BUSINESS

Truth In Taxation Public Hearing: The Village Council will hold a Truth In Taxation Public Hearing on Wednesday, May 27th at 7:00 p.m.

Adjournment: With no objection President Mackling adjourned the meeting at 7:50 p.m.

ANNOUNCEMENTS:

- **Next board meeting will be on Monday, June 15, 2020 at 7:00 p.m.**
- **The office will be closed Friday, May 22nd – Monday, May 25th.**
- **Memorial Day Parade – Cancelled.**

Respectfully submitted,

Paula S. Ralph, Clerk
Village of Edwardsburg