EDWARDSBURG VILLAGE COUNCIL MINUTES

August 19, 2019

The meeting of the Edwardsburg Village Council was called to order at 7:00 pm by President Scott Mackling, those in attendance were Paula Ralph (Clerk), Lisa Withers (Treasurer) and Trustees Jacque Tighe, Dennis Peak, Terry Bidwell, Jay Penny, Laura Hughes, and Kellen VanHulle.

Pledge of Allegiance:

Approval of Agenda: Motion made by Tighe, seconded by Bidwell to add "Bids for Cleaning Service" under New Business to the agenda. All in favor. Motion carried. Motion made by Tighe, seconded by VanHulle to approve the agenda as amended. All in favor. Motion carried.

Public Comments: County Commissioner Roseann Marchetti provided the board with topics of interest within the county. A complete transcript of the minutes can be found at www.casscountymi.org

Approval of Minutes: Motion made by Bidwell, seconded by Hughes to approve the minutes of the 7/15/19 Regular board meeting. All in favor. Motion carried.

Approval of Revenue/Expenditure Report: Motion made by VanHulle, seconded by Peak to approve the Revenue/Expenditure Report for the period of 04/01/19 to 7/31/2019 as presented. All in favor. Motion carried.

Approval of Check Register Report: Motion made by Peak, seconded by VanHulle to approve the Check Register Report checks #33331-33413. Roll call vote. All in favor. Motion carried.

Treasurer's Report: The July 2019 (unaudited) report indicated that for the month receipts totaled $96,643.12, and the status of the certificates of deposit and savings accounts. Motion made by Bidwell, seconded by VanHulle to pay Cass County Equalization Department $640.80 (101-253-818) for property tax administration fees. Roll call vote. All in favor. Motion carried.

UNFINISHED BUSINESS

Marihuana Ordinance Development: Trustees Peak & Tighe presented a draft of the Village of Edwardsburg Marihuana Establishments Ordinance. This came about after the village was informed of the Emergency Rules Filed with the Secretary of State on July 3, 2019. It is a work in progress and they presented Section I – Title, Section II – Purpose & Definitions and Section III – Authorized Marihuana Establishments.

COMMITTEE REPORTS

Presidents Report: None

Cemetery Board: None

Enforcement Officer/Zoning Administrator: Mr. Krempec gave an update on current and previous violations, what has been done and what further action is being taken.

Building/Electrical/Plumbing/Mechanical Reports: Building Permits: 3 permits issued, $790.00 fees collected. Electrical Permits: 1 permit issued, $166.00 fees collected.

Police Board: Representative VanHulle provided the statistics for the month of July 2019 within the village, they are as follows: Calls for Service totaled 191, total Traffic Crashes 2. A complete transcript of the police board minutes can be found at www.edwardsburg.net

Fire Board: Trustee Tighe gave the fire report. June had 14 runs: Village 2, Ontwa 12, Jefferson 0, Milton 0, and Mutual Aid 0. Total runs YTD 94. July had 36 runs: Village 3, Ontwa 17, Jefferson 8, Milton 4, and Mutual Aid 4. Total runs YTD 130.

Ambulance Board: The ambulance board approved the purchase of a new 4x4 gas engine truck. No stats were provided this month. A complete transcript of the ambulance board minutes can be found at www.edwardsburgambulance.org

Parks Administrator: None

Water Commissioner: Motion made by Peak, supported by Bidwell to pay $240.00 (591-205-960) for Rich & Chris to attend the American Water Works Association Fall Regional Meeting in Kalamazoo. Roll call vote. All in favor. Motion carried.

Motion made by Bidwell, supported by Tighe to pay $731.00 (591-553-818) to Herrman & Goetz to hook up and start emergency generator at the wellfield . Roll call vote. All in favor. Motion carried.

Motion made by VanHulle, supported by Tighe to pay $250.00 (591-552-930) to Perless Midwest for a firmware update & maintenance. Roll call vote. All in favor. Motion carried.

Motion made by Bidwell, supported by Hughes to approve payment to Alexander Chemical, not to exceed $1,000.00 for chlorine (591-553-740). Roll call vote. All in favor. Motion carried

Motion made by Hughes, supported by VanHulle to pay $1,032.00 (591-553-930) to Chemical Injection Technologies for 2 remote meter panels. Roll call vote. All in favor. Motion carried.

Motion made by VanHulle, supported by Bidwell to pay $6,238.00.00 (591-553-930) USA Blue Book for water department chlorine instrument replacement. Roll call vote. All in favor. Motion carried.

Street Administrator: None

Building & Grounds: None

Equipment Supervisor: Motion made by Bidwell, supported by Hughes to pay $27,000.00 (641-000-001) to Bell Equipment Company for a 2018 10 yard leaf machine. Roll call vote. All in favor. Motion carried.

Recycling/Refuse Administrator: None

Planning Commission: Next meeting is Tuesday, August 27th at 7:00.

Chamber of Commerce: None

Motion made by Peak, supported by Tighe to pay $948.00 (101-104-958) to Michigan Municipal League for Annual Dues. Roll call vote. All in favor. Motion carried.

NEW BUSINESS

Budget Amendments 2019-2020 Fiscal Year: Motion made by Bidwell, supported by VanHulle to add general ledger number 204-000-402 with a budget amount of $45,000.00. This line item is being added for the purpose of dividing the street millage tax from the property tax line item. All in favor. Motion carried.

Fireworks Ordinance 2019-02: Motion made by VanHulle, supported by Tighe to table the Fireworks Ordinance for further work. All in favor. Motion carried.

Bids for Cleaning Service: Motion made by Tighe, supported by Bidwell to take bids for biweekly office cleaning. All in favor. Motion carried.

Adjournment: Motion made by Tighe, seconded by Peak to adjourn the regular meeting at 8:53 p.m. All in favor. Motion carried.

ANNOUNCEMENTS

- The office will be closed August 30th – September 2nd for the Labor Day Holiday.
- Chamber Discovery Expo, Thursday, September 26th from 3:00 – 7:00

Respectfully submitted,

Paula S. Ralph, Clerk
Village of Edwardsburg