EDWARDSBURG VILLAGE COUNCIL MINUTES

December 16, 2019

The meeting of the Edwardsburg Village Council was called to order at 7:00 pm by President Scott Mackling, those in attendance were Paula Ralph (Clerk), Lisa Withers (Treasurer) and Trustees Debb Martin, Dennis Peak, Terry Bidwell, Laura Hughes, and Kellen VanHulle. Absent: Jay Penny

Pledge of Allegiance:

Approval of Agenda: Motion made by Peak, seconded by Bidwell to approve the agenda. All in favor. Motion carried.

Public Comments: Gerald Flanders (26823 Hamilton) wanted an update on the alleys. President Mackling reported that there was no update but new Zoning Administrator Dawn Bolock was still looking in it. Robert Parrish (26588 Hamilton) inquired on the street lights that are being replaced with LED bulbs by AEP. He offered to do a presentation for the Village on the effects of LED lighting. County Commissioner Roseann Marchetti provided the board with topics of interest within the county. She reported that on March 12th everyone will receive a postcard from the US Census and from March 15th to April 1st everyone is encouraged to respond by going to the US Census website. There will be computers made available around the community for people to use. Updated information can be found on the Village website. A complete transcript of the minutes can be found at www.casscountymi.org

Approval of Minutes: Motion made by Bidwell, seconded by VanHulle to approve the minutes of the 11/18/19 Regular board meeting. All in favor. Motion carried.

Approval of Revenue/Expenditure Report: Motion made by Peak, seconded by Bidwell to approve the Revenue/Expenditure Report for the period of 04/01/19 to 11/30/2019 as presented. Roll call vote. All in favor. Motion carried.

Approval of Check Register Report: Motion made by VanHulle, seconded by Peak to approve the Check Register Report checks #33647 - 33711. Roll call vote. All in favor. Motion carried.

Treasurer's Report: The November 2019 (unaudited) report indicated that for the month receipts totaled $80,269.28, and the status of the certificates of deposit and savings accounts.

UNFINISHED BUSINESS

COMMITTEE REPORTS

Presidents Report: None

Cemetery Board: The board met for their quarterly meeting on December 10. The Sexton's would like to have a chain saw.

Enforcement Officer/Zoning Administrator: None

Building/Electrical/Plumbing/Mechanical Reports: Electrical Permits: 1 permit issued, $175.00 fees collected. Mechanical Permits: 1 permit issued, $200.00 fees collected.

Police Board: Representative VanHulle provided the statistics for the month of November 2019 within the village, they are as follows: Calls for Service totaled 235, total Traffic Crashes 5. A complete transcript of the police board minutes can be found at www.edwardsburg.net

Ambulance Board: Representative Hughes provided the Agency Activity Summary report for the month of November 2019. Total number of incidents was 102. Edwardsburg 13, Ontwa 45, Milton 1, Mason 1, Porter 1, Dowagiac 18, Niles Twp. 6, Cassopolis 3, City of Niles 5, City of Buchanan 1, Bremen 5, and other 3. A complete transcript of the ambulance board minutes can be found at www.edwardsburgambulance.org

Fire Board: Representative Tighe supplied the fire report. October had 23 runs: Village 4, Ontwa 9, Jefferson 5, Milton 3, and Mutual Aid 2. Total runs YTD 192. November had 19 runs: Village 1, Ontwa 13, Jefferson 3, Milton 1, and Mutual Aid 1. Total runs YTD 211.

Parks Administrator: None

Water Commissioner: None

Street Administrator: Motion made by Bidwell, supported by Peak to purchase 10 street sign posts at $30.00 each for a total of $300.00 (202-474-782 & 203-474-782). Roll call vote. All in favor. Motion carried.

Building & Grounds: None

Equipment Supervisor: Motion made by Bidwell, supported by Peak to adopt the MDOT Equipment Rental Rates Schedule C for 2020. All in favor. Motion carried.

Recycling/Refuse Administrator: None

Planning Commission: Planning Commission will not meet in December and the January meeting will be on Tuesday, January 14, 2020 at 7:00 p.m.

Chamber of Commerce: Will not meet in January.

NEW BUSINESS

Approval of Employee Appreciation 2019: Motion by Peak, supported by VanHulle to approve ($866.29) for the 2019 Employee Appreciation. Roll call vote. All in favor. Motion carried.

January Budget Workshop: The January budget work session will be held on Saturday, January 18th at 9:00 a.m.

Adjournment: Motion made by Peak, seconded by Bidwell to adjourn the regular meeting at 7:44 p.m. All in favor. Motion carried.

ANNOUNCEMENTS:

- Village office closed Tuesday, December 24th & Wednesday, December 25th and Tuesday, December 31st & Wednesday, January 1st.
- Planning Commission will not meet in December and the January Planning Commission Meeting will be on Tuesday, January 14, 2020.

Respectfully submitted,

Paula S. Ralph, Clerk
Village of Edwardsburg