EDWARDSBURG VILLAGE COUNCIL MINUTES

March 18, 2019

The meeting of the Edwardsburg Village Council was called to order at 7:00 pm by President Scott Mackling, those in attendance were Paula Ralph (Clerk), Lisa Withers (Treasurer) and Trustees Jacque Tighe, Dennis Peak, Terry Bidwell, Laura Hughes, and Kellen VanHulle. Absent: Jay Penny

Pledge of Allegiance:

Approval of Agenda: Motion made by Hughes, seconded by Bidwell to approve the agenda. All in favor. Motion carried.

Public Comments: County Commissioner Roseann Marchetti provided the board with topics of interest within the county. A complete transcript of the minutes can be found at www.casscountymi.org

Approval of Minutes: Motion made by Bidwell, seconded by VanHulle to approve the minutes of the 2/18/19 Regular board meeting. All in favor. Motion carried.

Approval of Revenue/Expenditure Report: Motion made by Tighe, seconded by Peak to approve the Revenue/Expenditure Report for the period of 04/01/18 to 2/28/2019 as presented. All in favor. Motion carried.

Approval of Check Register Report: Motion made by Peak, seconded by Tighe to approve the Check Register Report checks #32978-33051. Roll call vote. All in favor. Motion carried.

Treasurer's Report: The February 2019 (unaudited) report indicated that for the month receipts totaled $93,996.51, and the status of the certificates of deposit and savings accounts.

Public Hearing 2019-2020 Budget: At 7:22 Trustee Tighe made a motion to close the regular meeting and open the public hearing. Supported by Trustee VanHulle, motion carried. President Mackling asked for any public comment and expressed that it is a very tight budget. At 7:26 Trustee Bidwell made a motion to close the public hearing and return to the regular meeting. Supported by Trustee VanHulle, motion carried.

UNFINISHED BUSINESS

COMMITTEE REPORTS

Presidents Report: None

Cemetery Board: Met on Tuesday, March 12th at 4:00 p.m. The board along with the sextonôs reworked the current Cemetery Rates. The last time they were updated was April 2015. The Cemetery Board approved the new rates and sent them on to the Village Council for approval. Motion made by Peak, supported by Hughes to approve the increase in rates for the cemetery, effective April 1, 2019. Roll call vote. All in favor. Motion carried. A copy of the Cemetery Rates is available at the Village Hall or on line at www.villageofedwardsburg.org

Enforcement Officer/Zoning Administrator: Mr. Krempec gave an update on current and previous violations, what has been done and what further action is being taken.

Building/Electrical/Plumbing/Mechanical Reports: Mechanical Permits: 2 permit issued, $395.00 fees collected.

Police Board: President Mackling provided the statistics for the month of February 2019 within the village, they are as follows: Calls for Service totaled 165, total Traffic Crashes 12. A complete transcript of the police board minutes can be found at www.edwardsburg.net

Fire Board: None

Ambulance Board: Representative Hughes provided the Agency Activity Summary report for the month of February 2019. Total number of incidents was 79. Edwardsburg 23, Ontwa 29, Milton 2, Mason 1, Jefferson 1, Niles Twp. 3, Cassopolis 3, City of Niles 8, Bremen 9. A complete transcript of the ambulance board minutes can be found at www.edwardsburgambulance.org

Parks Administrator: Trustee Hughes reported that the Village has applied for grant monies from the Southwest Michigan Association of Realtors (SWMAR). The grant is call The Lighter Quicker Cheaper (LQC) Initiative. If the Village receives the grant, the monies will be used to add a second basketball court in Gunn Park. We were made aware of this grant by Tammy Anders a local realtor.

Water Commissioner: Nelson Tank 5 year contract agreement: 2019-$2,400.00, 2020-$1,750.00, 2021-$1,850.00, 2022-$1,950.00, and 2023-$2,050.00. Motion made by Bidwell, supported by VanHulle to approve the 5 year contract with Nelson Tank. Roll call vote. All in favor. Motion carried.

Mike Engles from Michigan Rural Water Association was down last week to continue to work with the Village to update water rates to become more in line with State requirements. A household in the village will see an increase in the ñReady to Serve Feeò from $9.00 to $9.50, and per/cubic meter will increase from $1.04 to $1.19. Motion made by Hughes, supported by VanHulle to approve the water rate increase effective April 1, 2019. Roll call vote. All in favor. Motion carried. A complete copy of the Water Rate Fees can be found on the Village website.

Motion made by Tighe, supported by Peak to approve payment to Alexander Chemical, not to exceed $2,000.00 for chlorine (591-553-740). Roll call vote. All in favor. Motion carried.

Street Administrator: Administrator Peak attended the NATS meeting last month where he learned of the TEDF Category B grant which the Village is eligible for. It is a matching funds grant up to $250,000.00. The paperwork is ready to be filed after Resolution Number 19-02 is passed.

Building & Grounds: President Mackling will purchase more LED bulbs for the buildings. Motion made by Bidwell, supported by Hughes to approve the purchase of LED bulbs not to exceed $500.00 (101-266-930). Roll call vote. All in favor. Motion carried.

Equipment Supervisor: Motion made by Bidwell, supported by Hughes to approve the use of $650.00 from the sale of scrap to purchase more tools. Roll call vote. All in favor. Motion carried.

Recycling/Refuse Administrator: None

Planning Commission: There will be a public hearing on Tuesday, April 30, 2019 at 7:00 p.m.

Chamber of Commerce: Held their Annual Chamber Dinner March 13th.

NEW BUSINESS

Health Insurance 2019-2020 Fiscal Year: The council discussed some options for the employee health insurance. No decision was made.

Approval of 2019-2020 Proposed Budget: Motion made by Tighe, seconded by Bidwell to adopt the 2019-2020 Proposed Budget as presented. Roll call vote. All in favor. Motion carried.

Budget Amendments 2018-2019 Fiscal Year: Motion made by Peak, seconded by Tighe to adopt the budget amendments dated 3/18/2019. Roll call vote. All in favor. Motion carried.

Resolution Number 19-02:

Village Of Edwardsburg

RESOLUTION NO. 19-02

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR RESURFACING OF SECTION STREET, MAPLE STREET AND ELKHART ROAD FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B PROGRAM.

WHERAS, the Village of Edwardsburg is applying for $500,000.00 in funding through MDOT from the Transportation Economic Development Category B Program to construct resurfacing on Maple Street, Section Street and Elkhart Road.

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the Village has authorized Dennis Peak, Street Administrator, to act as agent on behalf of the Village to request Transportation Economic Development Fund Category B Program funding, to act as the applicantôs agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the Village attests to the existence of, and commits to, providing at least $250,000.00 toward the construction costs of the project(s), and all costs for design, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the Village commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

ADOPTED THE 18TH DAY OF MARCH, 2019

Paula S. Ralph	Scott Mackling
Village Clerk	Village President

Motion made by Tighe, supported by Bidwell to adopt Resolution Number 19-02. All in favor. Motion carried.

Resolution Number 19-03:

Village Of Edwardsburg

RESOLUTION NO. 19-03

Cass County Hazard Mitigation Plan

WHEREAS, The Village of Edwardsburg**,** Cass County, Michigan is at risk from hazards that could damage commercial, residential and public properties, displace citizens and businesses, close transportation routes, and present public health and safety concerns; and

WHEREAS, members of this community were invited to participate in the development of the Cass County Hazard Mitigation Plan that addresses local hazards including those affecting the Village of Edwardsburg and the communityôs options to reduce overall damage and impact from natural and technological hazards; and

WHEREAS, an adopted Hazard Mitigation Plan is required as a condition for local units of government to receive funding for hazard mitigation projects; and

WHEREAS, the Michigan State Police Emergency Management/Homeland Security Division and Federal Emergency Management Agency, Region V officials have reviewed the Hazard Mitigation Plan and approved it contingent upon this official adoption by the participating jurisdictions of this plan;

NOW, THEREFORE BE IT RESOLVED, that the Edwardsburg Village Council hereby adopts the Cass County Hazard Mitigation Plan as an official plan of the Village of Edwardsburg.

ADOPTED THE 18TH DAY OF MARCH, 2019

_____	_____
Paula S. Ralph	Scott Mackling
Village Clerk	Village President

Motion made by Peak, supported by VanHulle to adopt Resolution Number 19-03. All in favor. Motion carried.

Adjournment: Motion made by Tighe, seconded by Hughes to adjourn the regular meeting at 8:58 p.m. All in favor. Motion carried.

ANNOUNCEMENTS

- **Next board meeting will be on Monday, April 15, 2019 at 7:00 p.m.**

Respectfully submitted,

Paula S. Ralph, Clerk
Village of Edwardsburg