EDWARDSBURG VILLAGE COUNCIL MINUTES

July 16, 2018

The meeting of the Edwardsburg Village Council was called to order at 7:00 pm by President Scott Mackling, those in attendance were Paula Ralph (Clerk), Lisa Withers (Treasurer) and Trustees Jacque Tighe, Dennis Peak, Terry Bidwell, Jim Meltinos, Laura Hughes and Suellen Hawks.

Pledge of Allegiance:

Approval of Agenda: Motion made by Bidwell, seconded by Tighe to approve the agenda. All in favor. Motion carried

Public Comments: Gordon Carr questioned the road end on Lake Street to Pleasant Lake. The council confirmed that it is not a boat launch but a road end to the water's edge. If someone uses it to launch a boat they do so at their own risk. There is signage posted at the location. Sheriff Richard Behnke gave an update on things going on around the county and asked voters to support the Cass County 911 tax millage renewal on August 7, 2018. 78th District State Representative David Pagel gave an update on things going on around the state and asked if there were any concerns in the village. Nathan Hutchison is still trying to resolve the issue with the alley beside his house on Hamilton Street.

County Commissioner Roseann Marchetti provided the board with topics of interest within the county.

- The Commissioners will be conducting budget hearings starting July 24, 2018 as our fiscal year runs from October 1, to September 30. The implementation of the strategic plan has begun. At the July 5, 2018, meeting the Board approved repairs to the fire suppression system at the Law & Courts, an appointment and two reappointments to the historical commission, the receipt of a grant for drug treatment court for testing, and approval of the union contracts for corrections officers, matrons and secretaries, and for deputies, detectives, and dispatchers.
- The final visioning Wednesday, July 11, 2918 went well with about 175 in attendance. MSU had a presentation and parts of that were suggestions for funding. We are to receive a printout of the presentation.
- Also, the EDC is holding a business roundtable on July 25, 2018 at the Pokagon Community center. The roundtable will feature Bryon Richie of the Idea Center at Notre Dame. If you have an interest in attending, please let me know and I will make sure that you get an invitation.

Approval of Minutes: Motion made by Bidwell, seconded by Peak to approve the minutes of the 6/18/18 Regular board meeting. All in favor. Motion carried.

Approval of Revenue/Expenditure Report: Motion made by Peak, seconded by Bidwell to approve the Revenue/Expenditure Report for the period of 04/01/18 to 5/31/18 as presented. Roll call vote. All in favor. Motion carried.

Approval of Check Register Report: Motion made by Peak, seconded by Tighe to approve the Check Register Report checks #32344-32418. Roll call vote. All in favor. Motion carried.

Treasurer's Report: The June 2018 (unaudited) report indicated that for the month receipts totaled $48,136.82, and the status of the certificates of deposit and savings accounts.

UNFINISHED BUSINESS

COMMITTEE REPORTS

Presidents Report: None

Cemetery Board: None

Enforcement Officer/Zoning Administrator: Mr. Krempec gave an update on current and previous violations, what has been done and what further action is being taken. He provided the board with an Application for Conditional Use form to be approved for use by the village. Motion by Peak to approve the Village of Edwardsburg, Cass County Michigan, Application for Conditional Use form, supported by Bidwell. All in favor. Motion carried.

Building/Electrical/Plumbing/Mechanical Reports: Mechanical Permits: 1 permit issued, $180.00 fees collected. Plumbing Permits: 1 permit issued, $198.00 fees collected.

Police Board: Representative Meltinos provided the statistics for the month of June 2018 within the village, they are as follows: Calls for Service totaled 120, total Traffic Crashes 13. Year-to-date figures, Calls for Service 1,015 and Traffic Crashes 60, with the remaining stats 0. A complete transcript of the police board minutes can be found at www.edwardsburg.net

Fire Board: None

Ambulance Board: Representative Hughes provided the Agency Activity Summary report for the month of June 2018. Total number of incidents was 73. Edwardsburg 10, Ontwa 47, Milton 2, Mason 1, Jefferson 2, Calvin 1, Porter 1, Dowagiac 1, Niles Twp. 1, Cassopolis 1, City of Niles 2, and Bremen 5. A complete transcript of the ambulance board minutes can be found at www.edwardsburgambulance.org

Parks Administrator: None

Water Commissioner: Motion made by Meltinos, seconded by Peak to approve the purchase of 1,230 pounds of chlorine ($830.00) from Alexander Chemical (591-553-740). Roll call vote. All in favor. Motion carried.

Street Administrator: Motion made by Peak, seconded by Bidwell to approve Brown's Tree Service to remove dead limbs out of a walnut tree on the corner of Maple Street & Barber Street for $300.00 (203-463-818). Roll call vote. All in favor. Motion carried. Motion made by Peak, seconded by Meltinos to accept a bid by Bailey Asphalt to mill & replace sections of Church Street for $5,557.50 and Elkhart Road for $15,000.00 (202-451-811, 202-463-818 and 203-463-818). Roll call vote. All in favor. Motion carried.

Building & Grounds: Received bid to remove & replace the back parking lot for $23,934.50 and the front parking lot for $21,865.00. Looking into other options.

Equipment Supervisor: None

Recycling/Refuse Administrator: Contract expires September 30, 2018.

Planning Commission: Scheduled to meet on Tuesday July 31, 2018 at 7:00 p.m.

Chamber of Commerce: 2018 Discovery Expo – Thursday, September 27th.

NEW BUSINESS

Recycling/Refuse Contract: Bid packets will be sent out to perspective companies and it will be published in the Thursday, July 26th edition of the Edwardsburg Argus. Sealed bids are due in the office by 4:00 p.m. on Wednesday, August 15th, will be opened on Thursday, August 16th at 4:00 p.m. and a recommendation presented to the Village Council at the Monday, August 20, 2018 Regular Council Meeting.

Adjournment: Motion made by Meltinos, seconded by Peak to adjourn the regular meeting at 8:16 p.m. All in favor, Motion carried.

ANNOUNCEMENTS

- Village Council Nominating Petitions Available – Deadline is July 24th @ 4:00 p.m.
- Planning Commission Meeting – Tuesday, July 31st @ 7:00 p.m.
- The annual audit is scheduled for the week of August 6th.

Respectfully submitted,

Paula S. Ralph, Clerk
Village of Edwardsburg