EDWARDSBURG VILLAGE COUNCIL MINUTES

December 17, 2018

The meeting of the Edwardsburg Village Council was called to order at 7:00 pm by President Scott Mackling, those in attendance were Paula Ralph (Clerk), Lisa Withers (Treasurer) and Trustees Jacque Tighe, Dennis Peak, Terry Bidwell, Jay Penny, Laura Hughes, and Kellen VanHulle.

Pledge of Allegiance:

Council Appointment: President Mackling appointed Jay Penny to the council to fill a partial term created with the resignation of Jim Meltinos. Jay was sworn in by Clerk Ralph.

Approval of Agenda: Motion made by Tighe, seconded by Peak to approve the agenda. All in favor. Motion carried.

Public Comments: County Commissioner Roseann Marchetti provided the board with topics of interest within the county. A complete transcript of the minutes can be found at www.casscountymi.org

Approval of Minutes: Motion made by Bidwell, seconded by VanHulle to approve the minutes of the 11/19/18 Regular board meeting. All in favor. Motion carried.

Approval of Revenue/Expenditure Report: Motion made by Peak, seconded by Tighe to approve the Revenue/Expenditure Report for the period of 04/01/18 to 11/30/18 as presented. All in favor. Motion carried.

Approval of Check Register Report: Motion made by Bidwell, seconded by VanHulle to approve the Check Register Report checks #32771-32834. Roll call vote. All in favor. Motion carried.

Treasurer's Report: The November 2018 (unaudited) report indicated that for the month receipts totaled $79,293.94, and the status of the certificates of deposit and savings accounts.

UNFINISHED BUSINESS

COMMITTEE REPORTS

Presidents Report: None

Cemetery Board: Met on December 11th. Motion made by Bidwell, seconded by Hughes to reimburse Sexton's Gary & Gail Levan $250.00 for service work done on the cemetery mower and leaf blower (101-276-930). Roll call vote. All in favor. Motion carried. They have a CD coming due January 11, 2019. They approved having the Village Treasurer check on interest rates and reinvesting.

Enforcement Officer/Zoning Administrator: Mr. Krempec gave an update on current and previous violations, what has been done and what further action is being taken.

Building/Electrical/Plumbing/Mechanical Reports: Mechanical Permits: 1 permit issued, $200.00 fees collected.

Police Board: Representative VanHulle provided the statistics for the month of November 2018 within the village, they are as follows: Calls for Service totaled 141, total Traffic Crashes 17. Year-to-date figures, Calls for Service 1,851 and Traffic Crashes 111, with the remaining stats 0. A complete transcript of the police board minutes can be found at www.edwardsburg.net

Fire Board: Trustee Tighe gave the fire report. October had 15 runs: Village 0, Ontwa 4, Jefferson 4, Milton 2, and Mutual Aid 2. November had 17 runs: Village 0, Ontwa 9, Jefferson 4, Milton 2, and Mutual Aid 2. Total runs YTD 212.

Ambulance Board: Representative Hughes provided the Agency Activity Summary report for the month of November 2018. Total number of incidents was 67. Edwardsburg 10, Ontwa 30, Jefferson 3, Porter 1, Dowagiac 1, Niles Twp. 3, Cassopolis 4, Howard Twp. 1, City of Niles 1, Bremen 13, and Other 0. A complete transcript of the ambulance board minutes can be found at www.edwardsburgambulance.org

Parks Administrator: None

Water Commissioner: None

Street Administrator: Motion made by Peak, seconded by Hughes to pay Cass County Road Commission $857.56 for salt w/boost including the delivery fee (202-478-782 & 203-478-782). Roll call vote. All in favor. Motion carried.

Building & Grounds: None

Equipment Supervisor: Motion made by Bidwell, supported by Tighe to obtain a loan from Greater Niles Community Federal Credit Union in the amount of $170.775.48 for purchase of a 2019 International Truck with plow. Three CDs will be reinvested for a term of 5 years at the rate of 1.5%. The current amounts of the CDs are $65.384.49, $65,384.49, and $30,145.68. These CDs will be held as collateral for the loan. Paula Ralph and Lisa Withers shall be authorized to sign the loan documents on behalf of the Village of Edwardsburg. Roll call vote. All in favor. Motion carried.
Motion made by Bidwell, seconded by Hughes to pay Truck & Trailer $944.70 for 5 sets of plow truck cutting edges (641-850-930). Roll call vote. All in favor. Motion carried.

Recycling/Refuse Administrator: None

Planning Commission: Scheduled to meet on Tuesday, January 29, 2019 at 7:00 p.m.

Chamber of Commerce:

NEW BUSINESS

Loan Signatures: Taken care of under Equipment Supervisor Report

Letter of Support – SBEI: Motion made by Bidwell, seconded by Hughes to give the Chamber a letter of support from the Village of Edwardsburg Council Members to support the SBEI project application for the Village of Edwardsburg. All in favor. Motion carried. The project will provide an opportunity for continuing sustainability and guidance towards revitalizing our community. We look forward to the process and we look forward to working with Michigan State School of Planning, Design and Construction.

Approval of Employee Appreciation 2018: Motion by Bidwell, supported by VanHulle to approve ($866.29) for the 2018 Employee Appreciation. Roll call vote. All in favor. Motion carried.

Appointments 2018-2019: President Mackling passed out a list of appointments for the various positions and boards in the village.

January Budget Workshop: Motion by Peak, supported by Bidwell to hold regular business hours on Martin Luther King Day and President's Day in exchange for closing the office the Friday before Memorial Day and the Friday before Labor Day. All in favor. Motion carried. The January budget work session will be held on Saturday, January 19th at 9:00 a.m.

Adjournment: Motion made by Tighe, seconded by Hughes to adjourn the regular meeting at 8:30 p.m. All in favor. Motion carried.

ANNOUNCEMENTS

- Village office closed Monday, December 24th & Tuesday, December 25th and Monday, December 31st & Tuesday, January 1st.
- **Next board meeting will be on Monday, January 21, 2019 at 7:00 p.m.**

Respectfully submitted,

Paula S. Ralph, Clerk
Village of Edwardsburg