EDWARDSBURG VILLAGE COUNCIL MINUTES

April 16, 2018

The meeting of the Edwardsburg Village Council was called to order at 7:00 pm by President Scott Mackling, those in attendance were Paula Ralph (Clerk), Lisa Withers (Treasurer) and Trustees Jacque Tighe, Dennis Peak, Terry Bidwell, Jim Meltinos, and Suellen Hawks. Absent: Laura Hughes

Pledge of Allegiance:

Approval of Agenda: Motion made by Meltinos, seconded by Tighe to approve the agenda. All in favor. Motion carried.

Public Comments: Resident Gordon Carr asked the council members to look into placing signs on US 12 and M62 announcing the Edwardsburg Eddies as State Football Runner-up. Street Administrator Peak will look into it. Mr. Carr and resident Ken Weaver both voiced concerns for blight in the village.

County Commissioner Roseann Marchetti provided the board with topics of interest within the county.

- At the April 5, 2018 meeting, the auditors presented us with our annual audit and I am pleased to say that it was a clean audit and the county is in a very stable financial position. Jeff Elliot presented the Board with the annual report of the Cass-Van Buren District Health Department and that agreement between the two counties is running smoothly. We approved a canine transport vehicle for Nellie the county bloodhound and appointments to the Woodlands Board.
- Heavy roadwork is scheduled for our area and M-62 will begin with preliminaries such as signing and markings by Michigan Paving and Rte. 12 latest date is June 25, and Reith Riley is doing that work. All of the work is very weather dependent. No work will be done on Rte. 12 during the annual Rte. 12 garage sale which I believe is scheduled for August 10, 11, & 12.
- May 9, 2018, is the next visioning at Samuel Adams School cafeteria. MSU has pulled together the top suggestions from the January meeting and the next session will expand on those top suggestions. The final session will be in the summer and it is at that session, the portfolio will be presented. As of last Friday, 71 reservations have been made.
- Hazardous waste on May 19, 2018 at the Fairgrounds from 9:00 am to noon.
- There is a huge need for CASA volunteers and foster parents in Cass County.

Approval of Minutes: Motion made by Meltinos, seconded by Tighe to approve the minutes of the 3/19/18 regular board meeting as amended. All in favor. Motion carried.

Approval of Revenue/Expenditure Report: Motion made by Tighe, seconded by Meltinos to approve the Revenue/Expenditure Report for the period of 04/01/17 to 2/28/18 as presented. All in favor. Motion carried.

Approval of Check Register Report: Motion made by Peak, seconded by Bidwell to approve the Check Register Report checks #32087-32160. Roll call vote. All in favor. Motion carried.

Treasurer's Report: The March 2018 (unaudited) report indicated that for the month receipts totaled $72,392.28, and the status of the certificates of deposit and savings accounts.

UNFINISHED BUSINESS

COMMITTEE REPORTS

Presidents Report: President Mackling appointed Jim Robinson to the Cemetery Board and Cheryl Harper to the Planning Commission. Drain Commissioner Bruce Campbell gave President Mackling an update on Pleasant Lake. The water level has dropped 6 or 8 inches. They took out 5 beaver dams between the lake and Hess Road and have trapped 10 beaver. He surveyed from the lake to M62 and there is about 1 foot of drop and that is why it is not draining very fast. The county is still working on it. President Mackling has received several calls from the lake residents asking the village to make it a "No Wake" lake. The governor is the only one with the authority to do that.

Cemetery Board: Will meet on Tuesday, April 17th at 4:00 p.m.

Enforcement Officer/Zoning Administrator: Mr. Krempec reported that the drain in the parking lot at Taco Bell is still an issue. He is trying to contact the owner to resolve the issue. Certified letters were sent to a resident on Hamilton and one on Wilkinson stating that their property must be cleaned up by May 14th or on May 15th they will be served. The letter also stated that they will be fined $500.00 a day after May 15th according to law. Mr. Krempec has all of the rejected certified letters from the Hamilton address. The USPS tried six times to deliver the certified letters. The village council can pass a resolution to have Mr. Krempec represent the village in the matter.

Building/Electrical/Plumbing/Mechanical Reports: Electrical Permits: 1 permit issued, $165.00 fees collected. Mechanical Permits: 1 permit issued, $215.00 fees collected. Zoning Permits: 1 permit issued, $25.00 fees collected.

Police Board: Representative Meltinos provided the statistics for the month of March 2018 within the village, they are as follows: Calls for Service totaled 193, total Traffic Crashes 8. Year-to-date figures, Calls for Service 550 and Traffic Crashes 32, with the remaining stats 0. A complete transcript of the police board minutes can be found at www.edwardsburg.net

Fire Board: None

Ambulance Board: Representative Tighe provided the Agency Activity Summary report for the month of March 2018. Total number of incidents was 82. Edwardsburg 13, Ontwa 38, Milton 2, Mason 2, Jefferson 4, Calvin 1, Dowagiac 3, Niles Twp. 2, Cassopolis 1, Howard Twp. 1, City of Niles 5, Other 9, and Training 1. A complete transcript of the ambulance board minutes can be found at www.edwardsburgambulance.org

Parks Administrator: None

Water Commissioner: There was one issue on Wilkinson with someone driving in their backyard breaking the water line to their house. The water department will do a full system flush the Week of April 30-May 4.

Street Administrator: Street Administrator Peak made a motion to start replacing old/faded street signs around the village not to exceed $2,800.00. Motion was supported by Bidwell. Roll call vote, all in favor, motion carried. Peak made a motion to have Brown's Tree Service take down one dead tree on Barber Street for $900.00 due to safety concerns, supported by Bidwell. Roll call vote. All in favor. Motion carried.

Building & Grounds: Trustee Bidwell introduced two bids to replace the office copy machine. One bid from Adams Remco and the other from US Business Systems. Mike Johnson from Adams Remco made a presentation and Gerald Stewart from US Business Systems was available for questions. Bidwell made a motion to purchase a Toshiba e-Studio 3005ACT from Adams Remco for $4,500.00 along with an annual service plan for $240.00. Motion was supported by Tighe. Roll call vote, all in favor, motion carried. Trustee Bidwell had 3 quotes to replace the lights in the garage with LED lighting. Bidwell made a motion to spend $661.00 with Dave Baker Agency on LED lighting, supported by Meltinos. Roll call vote. All in favor. Motion carried.

Equipment Supervisor: There was extensive discussion on purchasing a new snow plow. There are still some questions regarding financing and product warranty. It was tabled until next month for further information.

Recycling/Refuse Administrator: None

Planning Commission: Will meet on Tuesday, April 24, 2018 at 7:00 p.m.

Chamber of Commerce: The next meeting is May 2nd.

NEW BUSINESS

Adopt Resolution #2018-07 Establishing A Public Hearing Regarding Special Assessments:

RESOLUTION NUMBER 2018-01
RESOLUTION TO CONFIRM SPECIAL ASSESSMENTS

A RESOLUTION BY THE VILLAGE COUNCIL OF THE VILLAGE OF EDWARDSBURG ESTABLISHING A PUBLIC HEARING TO CONFIRM AN ASSESSMENT ROLL FOR DELINQUENT BILLS PAYABLE TO THE VILLAGE FOR MISCELLANEOUS SERVICES PROVIDED

WHEREAS, the Village Council of the Village of Edwardsburg provides various miscellaneous services to certain residents and property owners on a cost fee basis; and,

WHEREAS, certain Village Ordinances give the Village authority to special assess the monies not provided for the special services rendered; and,

WHEREAS, said Ordinance further provides that any collection charges remaining delinquent for a period of six (6) months or more shall be specially assessed against said premises; and,

WHEREAS, the Village Council of the Village of Edwardsburg has been provided by its Treasurer, a listing of the properties subject to lien by virtue of delinquent charges of six (6) months or more, including applicable penalties; and,

WHEREAS, the Village Treasurer has reported such delinquencies to the Village Council as a proposed special assessment roll, which roll has been filed with the Office of the Village Clerk; and,

NOW, THEREFORE, BE IT RESOLVED that a public hearing to confirm the assessment roll shall be held on Monday, the 21th of May 2018 at 7:15 pm to meet, review, and hear any objections to the assessment roll; and,

BE IT FURTHER RESOLVED that notice of said hearing and the filing of said roll shall be given to each record owner of, or part in interest in, property to be assessed whose name appears upon addressed to the record owner or party in interest at the address shown on the tax roll at least ten (10) days before the date of the hearing.

BE IT FURTHER RESOLVED that said notice shall also be published once in a newspaper of general circulation within the Village. The publication shall be at least ten (10) days before the date of the hearing.

Resolved this 16th day of April 2018.

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Scott Mackling, Village President Paula S. Ralph, Village Clerk

Motion by Bidwell, supported by Meltinos to adopt Resolution Number 2018-01, Resolution To Confirm Special Assessments. All in favor, motion carried.

ANNUAL EXEMPTION TO PA 152: Motion made by Tighe, seconded by Peak to exercise the right to opt out of the PA 152. 4 Yes, 1 No, Motion carried.

ONTWA TOWNSHIP CLEAN UP DAYS: Motion by Tighe, supported by Bidwell to allow labor a usage of village equipment for the township clean up days April 27th & 28th. All in favor, motion carried.

Adjournment: Motion made by Meltinos, seconded by Tighe to adjourn the regular meeting at 9:06 p.m. All in favor, Motion carried.

ANNOUNCEMENTS

- Cemetery Board Meeting – Tuesday, April 17th @ 4:00 p.m.
- Planning Commission Meeting – Tuesday, April 24th @ 7:00 p.m.
- Ontwa Township Clean-Up Days Friday, April 27th & Saturday, April 28th.

Respectfully submitted,

Paula S. Ralph, Clerk
Village of Edwardsburg