EDWARDSBURG VILLAGE COUNCIL MINUTES

June 18, 2018

The meeting of the Edwardsburg Village Council was called to order at 7:00 pm by President Scott Mackling, those in attendance were Paula Ralph (Clerk), Lisa Withers (Treasurer) and Trustees Jacque Tighe, Dennis Peak, Terry Bidwell, Jim Meltinos, Laura Hughes and Suellen Hawks.

Pledge of Allegiance:

Approval of Agenda: Motion made by Meltinos, seconded by Hughes to approve the agenda. All in favor. Motion carried

Public Comments: Susan Donoho is interested in organizing music in the park at Gunn Park. Nathan Hutchison is still interested in maintaining or purchasing the ally beside his house on Hamilton Street. Zoning Inspector Krempec will send letters to all of the neighbors to inform them that they can't keep anyone from maintaining the ally.

County Commissioner Roseann Marchetti provided the board with topics of interest within the county.

- The Board of Commissioners has been busy: the strategic plan, after a number of important additions, was adopted. Among other approvals were a vehicle purchase for the Sheriff's department, the updated tax administration fees, the Community Corrections Application and Plan, and the installation of plexi glass windows in the offices of the administration, treasurer, clerk/register and MSU Extension. These windows are the result of some serious safety concerns in the county building. Further safety procedures are being considered. On May 9, 2018 we had our second visioning session at Sam Adams School in Cassopolis. MSU presented us with about 100 before and after pictures of the three block corridor of Broadway. The good news is that many of the suggestions are not super costly. There is a Facebook page, Imagine Cass-Embrace the Vision. The next visioning will be on July 11, 2018 and it will be at the COA, inside and outside and a picnic is being planned.

- Two boards on which I serve are the County EDC and Kinexus, Workforce Development Board and there are so many interesting aspect/parts of these two Boards and while I would like to report on some of the projects and programs I learn about, there is not enough time. However, I do have two flyers for you; one is from the COA and the other is from another Board, Human Services Coordinating Council. Briefly the COA flyer is about a grant for older people find help for household chores and the other is "Meet up and Eat up". That is a program for lunches for children from two years of age to eighteen and there are no financial eligibility requirements.

Approval of Minutes: Motion made by Tighe, seconded by Meltinos to approve the minutes of the 5/21/18 Regular board meeting. All in favor. Motion carried. Motion made by Peak, seconded by Hughes to approve the minutes of the 6/5/18 Special board meeting. All in favor. Motion carried.

Approval of Revenue/Expenditure Report: Motion made by Tighe, seconded by Bidwell to approve the Revenue/Expenditure Report for the period of 04/01/18 to 4/30/18 as presented. All in favor. Motion carried.

Approval of Check Register Report: Motion made by Bidwell, seconded by Tighe to approve the Check Register Report checks #32274-32343. Roll call vote. All in favor. Motion carried.

Treasurer's Report: The May 2018 (unaudited) report indicated that for the month receipts totaled $66,513.70, and the status of the certificates of deposit and savings accounts.

UNFINISHED BUSINESS

COMMITTEE REPORTS

Presidents Report: President Mackling is appointing Gordon Carr to one of the open seats on the Planning Commission. Mackling informed the board of a dead tree on Barber Street that needs to be removed. Motion by Peak, supported by Tighe to approve $1,500.00 for rotten tree removal on Barber Street coming out of 203-448-818 ($500.00) 203-448-818.300 ($1,000.00). Roll call vote. All in favor. Motion carried.

Cemetery Board: Met on Tuesday, June 12th at 4:00 p.m. A marker was damaged by the mowing company, they said they will take care of it. The board discussed dividing the duties of the sexton. A complete transcript of the cemetery board minutes can be found at www.villageofedwardsburg.org

Enforcement Officer/Zoning Administrator: Mr. Krempec gave an update on current and previous violations, what has been done and what further action is being taken. Leroy is going to review the village charter to determine what infractions/citations can be applied.

Building/Electrical/Plumbing/Mechanical Reports: Building Permits: 2 permits issued, $93.00 fees collected. Mechanical Permits: 1 permit issued, $210.00 fees collected. Electrical Permits: 2 permits issued, $367.00 fees collected, Zoning Permits: 1 permit issued, $25.00 fees collected.

Police Board: Representative Meltinos provided the statistics for the month of May 2018 within the village, they are as follows: Calls for Service totaled 182, total Traffic Crashes 8. Year-to-date figures, Calls for Service 895 and Traffic Crashes 47, with the remaining stats 0. A complete transcript of the police board minutes can be found at www.edwardsburg.net

Fire Board: Trustee Tighe gave the fire report. April had 15 runs: Village 2, Ontwa 10, Jefferson 1, and Milton 2. May had 31 runs: Village 4, Ontwa 19, Jefferson 2, Milton 3, and Mutual Aid 3. Total runs YTD 103. This same time last year the YTD total was only 55. The fire department purchased a new hose for $10,058.00 and turn out gear for $7,652.00.

Ambulance Board: Representative Hughes provided the Agency Activity Summary report for the month of May 2018. Total number of incidents was 105. Edwardsburg 22, Ontwa 56, Milton 1, Mason 2, Jefferson 4, Calvin 2, Porter 1, Cassopolis 3, Ann Arbor 1, City of Niles 4, and Other 10. A complete transcript of the ambulance board minutes can be found at www.edwardsburgambulance.org

Parks Administrator: Trustee Hughes is going to look into insurance liability coverage for private use of Gunn Park. Still looking into adding an extra basketball court.

Water Commissioner: Commissioner Mackling expressed the need to replace valve boxes during the US 12 repaving project. Motion made by Meltinos, seconded by Bidwell to purchase 6 valve boxes from Etna Supply for $704.70 (from 591-552-970 Capital Outlay). Roll call vote. All in favor. Motion carried.

Street Administrator: Street Superintendent Rich Low is getting quotes to fix Elkhart Road, Maple Street, Section Street and Church Street.

Building & Grounds: Rich is also getting bids on doing the back parking lot.

Equipment Supervisor: None

Recycling/Refuse Administrator: None

Planning Commission: Scheduled to meet on Tuesday July 31, 2018 at 7:00 p.m.

Chamber of Commerce: Will not meet in July.

NEW BUSINESS

- No new business.

Adjournment: Motion made by Meltinos, seconded by Tighe to adjourn the regular meeting at 8:25 p.m. All in favor, Motion carried.

ANNOUNCEMENTS

- The office will be closed on Wednesday, July 4th.

Respectfully submitted,

Paula S. Ralph, Clerk
Village of Edwardsburg